

**VILLAGE OF MONROE  
ARCHITECTURAL APPEARANCE REVIEW BOARD**

**2016 JANUARY MONTHLY MEETING**

The regular monthly meeting of the Architectural Appearance Review Board of the Village of Monroe, 7 Stage Road, Monroe, New York, was held on January 11, 2016, at the Village Hall, 7 Stage Road, Monroe, NY. Present: Chairman Mancuso Members: Burroughs, Dupcak, Galipeau and Stora.

**PLEDGE**

Chairman Mancuso called the meeting to order at 7:05 P.M.

**SJ & ASSOCIATES/ANGELA MERTENS**

( 101 Stage Road, Taxmap #212-4-16)

Angela Mertens and Audra Ludlow, Owners, appeared before the AARB with the sign application. The proposal is for a 36"x24" plastic, free standing lawn sign attached to a 4"x4" white post. Ms. Mertens explained there is space underneath the main sign to allow four smaller signs for future tenants in the building. The background color is white with Purple and black lettering. The logo is a seated child, wearing a green dress playing with colored blocks. The block colors are fuchsia, aquamarine and orange.

Discussion was had on the height of the post which is not specified on the drawing. The colors and finish of the blocks were also discussed. The board felt the colors presented are too bright for the neighborhood, as Stage Road is on the Historic Register. Ms. Mertens commented that they are trying to make the sign "child friendly".

It was discussed and agreed to by the applicants, to appear before the AARB at the February 8, 2016 meeting with information on the height of the post, a picture of the sign superimposed on the property and a sample of the colors sheen.

Chairman Mancuso suggested a border outlining the sign and Member Dupcak suggested the address number be placed somewhere on the sign.

**Motion made by Member Stora to table the decision on the application and hold it over until the February 8, 2016 meeting. Seconded by Member Galipeau and unanimously approved.**

**ABDD, LLC/DUNKIN DONUTS**

(411 Route 17M, Taxmap #223-1-4)

Dunkin Cameron, Agent, for the Dunkin Donuts sign application, appeared before the AARB.

Dunkin Donuts will be located on the far left end, of the newly built structure. The application is for a sign over the front door and an awning over the drive-thru window. The sign is 14'.6" L x 2'10" H. The background color is white with the standard Dunkin Donuts orange and pink lettering and white cup logo. It will be internally lit with LED lights. The awning is 8'L x 3'6" Deep. The color is the standard orange with a white cup logo.

**Motion made by Member Dupcak to approve the sign and awning as submitted. Seconded by Member Galipeau and unanimously approved.**

Chairman Mancuso explained the AARB only approves the sign and awning visually. A building permit needs to be obtained from the Building Department before work can begin. The compliance of village code is also addressed by the Building Inspector.

### **APPROVAL OF MINUTES**

**Motion made by Member Dupcak to approve the Minutes of November 9, 2015, seconded by Member Stora and approved 4/0/1 abstention:**

<b>Chairman Mancuso</b>	<b>aye</b>
<b>Member Burroughs</b>	<b>aye</b>
<b>Member Dupcak</b>	<b>aye</b>
<b>Member Galipeua</b>	<b>abstain</b>
<b>Member Stora</b>	<b>aye</b>

### **ADJOURNMENT**

**Motion To Adjourn at 7:55 PM made by Member Burroughs, seconded by Member Stora and unanimously approved.**

Respectfully submitted

Helen W. Knickerbocker  
AARB Secretary