Land Use Determination Form

7 Stage Road
Monroe, NY 10950

Village Hall (845)782-8341
Fax (845)782-8607

www.villageofmonroe.org

INFORMATION PROVIDED ON THIS FORM WILL BE USED BY THE BUILDING DEPARTMENT FOR DETERMINATION ON LAND USE, PERMITS, OR ADDITIONAL APPROVALS REQUIRED

ANSWER ALL QUESTIONS ON THIS FORM & RETURN TO BUILDING DEPARTMENT

1. Name, Current Address & Phone Number of Applicant (Tenant): _____
   _____
   _____
2. E-Mail Address_____
3. Business Address of building intended to be Occupied: _____
   _____
4. Property Address (if different from business address): _____
   _____
5. Name, Address & Telephone Number of Building Owner/Landlord: _____
   _____
6. Approximate Size of entire building: _____Sq. Ft. Size of Lot _____ Sq.Ft.
7. Size of Space within Building to be Occupied: _____Sq. Ft.
8. Date applicant intends to occupy premises: _____
9. Nature of present use of Premises or if Vacant, Use immediately Prior to Intended Use by Applicant:
   _____
10. If vacant how long:_____
11. Intended Use of Premises (Outline of Operations) be Specific:
    _____
    _____
    _____
    _____
12. Name of Business: _____
13. Number of Rooms & Offices contained in Premises: _____
14. Nature of Proposed Alterations Intended, if any, be Specific: _____
    _____
15. Number of Employees that will Occupy the Site: _____

16. Days/ Hours of operation: _____
17. Total Number of Parking Spaces Provided in the Lease: _____
18. Total Number of Parking Spaces to be Designated on Site: _____
19. Total Number of Parking Spaces on Site: _____
20. Will any outdoor signs be required by the applicant: Yes ☐ No ☐
21. Additional Information, if any:

_____

_____

_____ _____

APPLICANT (PLEASE PRINT) **SIGNATURE OF APPLICANT**

_____

SIGNATURE OF OWNER/LANDLORD CONSENTING TO APPLICANT

For office use only

Tax Map: Sec._____ Block_____ Lot_____

Zoning District: SR-10☐ SR-20☐ GB☐ CB☐ UR-M☐ VR☐ ES☐

Use Group_____

☐ Use Permitted no other action required Date: _____

☐ Use Permitted with the Following **Condition(s):**

☐ **Site Plan Review Required by Planning Board** _____

_____

_____

☐ **Conditional Use Review Required by Planning Board** _____

_____

_____

☐ **Building Permit Required** _____

☐ **AARB Approval Required for Exterior Signs**

☐ **Area Variance** ☐ **Use Variance Required by Zoning Board of Appeals.** _____

_____

_____

☐ **USE NOT PERMITTED** for the following **reason(s):**

_____

_____

_____Date:_____

_____

Building Department