



Sidewalk Sale Application

A plan showing the location of sale area must be submitted with this application, along with a \$10.00 fee payable to the Village of Monroe. Please include the location of all on-site buildings and parking areas, show nearest cross streets, indicate exact locations of any tents, and the location of existing fire lanes.

Business name: _____

Exact address of where this event will take place: _____

***If you are located in a shopping center, please submit written approval of your event from the property manager.**

Amount of times this business has had a sidewalk sale in the current year. _____
(only 4 per calendar year are permitted).

Event Start Date: _____ Event End Date: _____

Applicant Name: _____

Office Phone #: _____ Mobile Phone #: _____

E-Mail: _____

Please give detailed description of your event including what will be sold: _____

Yes No
Will you be using a tent If yes, How many? _____ Indicate size: _____ x _____
(maximum size tent is 10' x 10').

Will you use a Sign or Banner? Please indicate size: _____ x _____
(only one sign or banner is permitted and shall not be larger than 32 square feet in size.

Where will the sign be located? _____

Print name & title of applicant

Applicant's signature

Date

Village of Monroe Building Department

7 Stage Road

(845)782-8341

Page 1 of 2

Fax (845)782-3006

Hold Harmless Statement

In consideration of the issuance by the Village of Monroe of a temporary sales permit to _____

_____.

_____ for the purpose of conducting open sales on _____.

(name of person/organization)

(date)

Herewith and hereby agrees to indemnify and hold the Village of Monroe harmless from and against any and all loss, damage, claims of injury(including death), costs and expenses that may result or arise in connection with any of the said activities and operations in the conduct of the herein defined temporary sales.

By: _____

Name of Organizer

Signature of Officer and Title

I, _____, a Notary Public in and for said County I the State of aforesaid, do hereby certify that _____ whose name(s) is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he/she is duly authorized representative of _____, which he/she has signed, sealed and delivered the foregoing instrument as his/her free and voluntary act, for the uses and purposes therein set forth. Given under my hand and notarial seal this

_____ day of _____, 20_____.

(notary signature)

Applicant's Statement of Agreement:

I hereby affirm that the above information is true and correct in describing the intent of this application.

(signature of applicant)

(date)

For office use only:

Approved Not Approved

By: _____ Date: _____

(Building Department)

Reason for Denial: _____