

**BOARD OF TRUSTEES MEETING  
TUESDAY, JANUARY 19, 2016  
([www.villageofmonroe.org](http://www.villageofmonroe.org))**

The second of the bi-monthly meetings of the Board of Trustees was held on Tuesday, January 19, 2016 in the Boardroom of the Village Hall, 7 Stage Road, Monroe, NY. Mayor Purcell called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

**Present:** Mayor Purcell; Trustees Conklin, Gormley, Dwyer and Chan  
**Also present:** Attorney Bonacic, Treasurer Murray, Building Inspector Wilkins, DPW Supt. Smith, Police Chief Melchiorre and Village Clerk Carey

**RESOLUTION OF RESPECT & TRIBUTE: MARIE COLEMAN, RETIRED VILLAGE CLERK:**

Mayor Purcell read the following “Resolution of Tribute and Respect” for Marie Coleman who passed away on January 7, 2016:

Public service is an essential part of a successful community. The work and dedication of employees of the Village is often “invisible” to the residents and easy to overlook.

We were saddened to learn of the passing of our former Village Clerk, Marie Coleman on January 7, 2016. For eighteen years, Marie was a dedicated professional who took pride in her work and make a positive impact on our community. She retired from her Village position on May 31, 1983.

It is fitting that this Board recognize Marie’s contributions and thank her for her service and friendship. She was respected throughout our community and will be missed by all.

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Village Board of Trustees of the Village of Monroe, does by this resolution and public record pay honor and tribute to “Marie” and further recognize that her death is a loss to the community of which she labored and loved and in turn won respect and admiration.

**BE IT FURTHER RESOLVED**, that this resolution is spread upon the minutes of the Village of Monroe Board of Trustees and a copy thereof be tendered to her family.

Adopted this 19<sup>th</sup> day of January 2016.

**James C. Purcell, Mayor  
Irene Conklin, Trustee  
Melinda Gormley, Trustee  
Neil Dwyer, Trustee  
Wayne Chan, Trustee**

**CERTIFICATION OF APPRECIATION & RECOGNITION: C. JEAN HANSEN, CROSSING GUARD RET. 34 YEARS:**

On December 3, 2015 Jean Hansen retired as School Crossing Guard at Brooks Avenue a position she held for 34 years. In recognition of her long term commitment Mayor Purcell presented Jean with a Certificate of Appreciation that read: On behalf of the Board of Trustees, thank you for your peerless performance during these past 34 years, as we congratulate you on your retirement. Your years working as a Crossing Guard have been marked by unsurpassed efficiency and excellence.

**BUDGETARY TRANSFERS / MODIFICATIONS:**

On a motion by Trustee Conklin seconded by Trustee Chan, with all in favor, it was:

RESOLVED, the Board of Trustees authorized the treasurer to make the following budgetary transfers / modifications to balance the budget:

<b>FROM:</b>	<b>TO:</b>
A1990.490 Contingency	A1930.461 Judgement & Claims \$ 280.00

**MODIFICATIONS**

A1560 Safety Inspection Fees	A1440.450 Eng Contractual	6,800.00
A2260 Police Services	A3120.435 PD Grant Expense	2,000.00
A3501 CHIPS Revenue	A5112.200 CHIPS Improvements	37,206.39
A2115 Planning Board Fees	A8025 Pl Bd Eng Contract	4,217.00

**CAPITAL RESERVE**

A9950.920 VH Renovation Rsv \$2,176.00 (Roof Repairs)

**PUBLIC HEARING SCHEDULING – PROPOSED LOCAL LAW TO OVERRIDE TAX LEVY LIMIT ESTABLISHED BY GENERAL MUNICIPAL LAW 3-c:**

On a motion by Trustee Gormley seconded by Trustee Dwyer, and carried, it was:

RESOLVED, that the Board of Trustees do hereby authorize a Public Hearing to be scheduled on Tuesday, February 2, 2016 at 6:30 PM, on a proposed Local Law entitled “A Local Law Authorizing a property tax levy in excess of the limit established by General Municipal Law Section 3-c”. The purpose of this proposed Local Law is to allow the Village to override the limit on the amount of real property taxes that may be levied by the Village of Monroe pursuant to General Municipal Law S. 3-c, and to allow the Village of Monroe to adopt a village budget for (a) village purposes and (b) any other special or improvement district governed by the Board of Trustees for this fiscal year 2016 (6/1/15-5/31/16) that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law S. 3-c. This Local Law, if adopted, will relieve the Village of the prohibition against increasing a tax levy by more than 2% as imposed by General Municipal Law S. 3-c. As the Village of Monroe relies upon the assessments of the Town of Monroe and therefore cannot anticipate the impact of resolutions of tax certiorari matters or other unanticipated expenses, the restrictions of General Municipal Law would potentially impose a great hardship upon the Village or require borrowing otherwise deemed unnecessary.

**APPOINTMENT: EMILY WHITMAN TO THE MJPRC:**

On a motion by Trustee Chan seconded by Trustee Dwyer, with all in favor, it was:

RESOLVED, the Board of Trustees accepted the recommendation of the Park Commission as stated in Chairman Battaglia’s letter of 1/8/16 and appoint Emily Whitman, 1 Alex Smith Avenue, to the Monroe Joint Park Recreation Commission to fill the vacated position of Steve Pavia to expire December 2020.

In correspondence to the Park Commission via email Steve Pavia withdrew himself from reappointment due to some new opportunities both personally and professionally.

**NYCOM’S WINTER LEGISLATIVE MEETING, FEBRUARY 7-9:**

On a motion by Trustee Dwyer seconded by Trustee Chan, and carried, it was:

RESOLVED, the Board approved Mayor Purcell’s attendance at NYCOM’s Winter Legislative Meeting at the Hilton in Albany, New York from February 7<sup>th</sup> to 9<sup>th</sup>, 2016. The cost for the Conference and hotel accommodations is \$230 for Conference and \$207 Hotel = \$437.00 plus mileage to be allocated from budget line A1210.410.

**RESIGNATION: JUNE MENKENS P/T COURT CLERK:**

The Board was notified by Judge Strauss that part-time Court Clerk June Menkens resigned abruptly without submission of a letter in June 2015.

**PAVEMENT PRESERVATION ADDITIVES & FOG SEAL RFP:**

On a motion by Trustee Gormley seconded by Conklin, it was:

**RESOLVED**, the Board of Trustees authorized the Village Clerk to publish a Request for Proposals for Pavement Preservation and Fog Seal. Advertisement will be on Friday, January 22, 2016 with bid opening on Friday, February 5, 2016 at 2:15 PM.

Ayes: Trustees Conklin, Gormley, Dwyer and Chan

Nays: None

**POLICE VEHICLE SURPLUS – 2008 FORD CROWN VICTORIA (CAR 459, VIN# 2FAHP71V08X166572):**

On a motion by Trustee Dwyer seconded by Trustee Chan, it was:

**WHEREAS**, State Law requires equipment no longer needed by a municipality to be sold at fair market value after declaring it surplus and no longer needed.

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Trustees accepted the recommendation of Lieutenant Conklin and declare the following vehicle surplus to the needs of the village and authorize it to be auctioned in as in condition to the highest bidder: 2008 Ford Crown Victoria Vin #2FAHP71V08X166572.

Ayes: Trustees Gormley, Dwyer and Chan

Nays: None

Abstain: Trustee Conklin

**INDEPENDENCE DAY FIREWORKS DISPLAY 2016: CLOSE LAKE STREET BETWEEN PONDS / BANNER / HAWKING & PEDDLING REGS WAIVED / CONTRACT WITH LEGION FIREWORKS:**

On a motion by Trustee Gormley seconded by Trustee Conklin, it was unanimously:

**RESOLVED**, the Board of Trustees approved blocking off Mill Pond Parkway from the corner of Lake Street and Mill Pond Parkway to the corner of Lake Street and Route 17M on July 2, 2016 (rain date 7/3/16 from 4-11 PM. Traffic will be coordinated by the Police Department. Fire and Ambulance Corp will be notified. It is further

**RESOLVED**, the Board directs that no permits be issued by the Village Clerk for the Mill Pond area to any outside food vendor, craft or novelty vendors for the Independence Day celebration. Be it further

**RESOLVED**, the Board of Trustees approved hanging a banner between the ponds advertising the Independence Day Festivities. Marshall & Sterling Insurance will be notified to issue an insurance rider for this event. It is further

**RESOLVED**, the Board of Trustees approved a contract with Legion Fireworks, Co., 10 Legion Lane, Wappingers Falls, NY 12590, for furnishing and conducting a fireworks display on July 2, 2016 (rain date 7/3/2016) in the amount of \$15,000. (15% deposit, \$2,250) due at signing of Agreement.

**SERVICE AWARDS PROGRAM ABOLISHMENT AMENDMENT PROGRAM NAME – VILLAGE OF MONROE – MOMBASHA FIRE COMPANY DEFINED BENEFIT SERVICE AWARD PLAN:**

In correspondence from the Mombasha Fire Company and Harbridge Consulting Group, LLC. The service award program name should read Village of Monroe – Mombasha Fire Company defined benefit service award plan and not Mombasha Fire Co. When the proposition appears on the Ballot for the March 15, 2016 election it should read as such. On a motion by Trustee Dwyer seconded by Trustee Conklin, the resolution of October 20, 2015 was amended to read as follows:

**WHEREAS, the Board of Trustees of the Village of Monroe has determined it is in the best interest of the Village to now abolish the Service Awards Program for the benefit of the members of the Monroe Volunteer Fire Company (FKA *Village of Monroe – Mombasha Fire Company defined benefit Service Award Plan* ), and terminate the Village’s sponsorship thereof;**

**NOW, THEREFORE, and in accordance with Section 213(3) (e) of New York General Municipal, the Board of Trustees of the Village of Monroe hereby resolves and determines that the Service Awards Program for the benefit of the members of the Monroe Volunteer Fire Company (FKA *Village of Monroe – Mombasha Fire Company defined benefit Service Award Plan*) is hereby dissolved and discontinued effective upon approval of the eligible voters of the Village of Monroe; and it is further**

**RESOLVED AND DETERMINED that the Village of Monroe terminates its sponsorship of said Service Awards Program for the benefit of the members of the Monroe Volunteer Fire Company (FKA *Village of Monroe – Mombasha Fire Company defined benefit Service Award Plan*) and shall have no further responsibility or liability for said Program except as set forth in this resolution or applicable law; and it is further**

**RESOLVED AND DETERMINED that pursuant to terms of the Village of Monroe’s Length of Service Awards Program agreement with the Hometown / RSA Consultants for the benefit of the members of the Monroe Volunteer fire Company (FKA *Village of Monroe – Mombasha Fire Company defined benefit Service Award Plan*) (LOSAP Agreement), the Village of Monroe hereby terminates said LOSAP Agreement; and it is further**

**RESOLVED AND DETERMINED that the assets contained within the Service Award Program plan managed pursuant to the LOSAP Agreement shall be paid out in lump sum payments to all vested members within said plan; and it is further**

**RESOLVED AND DETERMINED that the Village Mayor and Village Attorney are hereby authorized and directed to take the necessary steps to effectuate the dissolution of said Service award Program and termination of the LOSAP Agreement; and it is further**

**RESOLVED AND DETERMINED that the Village Clerk be and hereby is authorized to take all actions necessary to lawfully submit this resolution for the approval or disapproval of the qualified electors of the Village of Monroe at the General Election to be held in the Village of Monroe on the 15<sup>th</sup> day of March, 2016 between the hours of 9 AM and 9 PM; and it is further**

**RESOLVED AND DETERMINED that the proposition to be voted upon shall read as follows: “Shall the qualified electors of the Village of Monroe approve the resolution adopted by the Village of Monroe Board of Trustees on the 6<sup>th</sup> day of October, 2015, amended on October 20, 2015 and again On January 19, 2016 to abolish the service award program for members of the Monroe Volunteer Fire Company (FKA *Village of Monroe – Mombasha Fire Company defined benefit Service Award Plan*) established 1/1/1996.**

**Ayes: Trustees Conklin, Dwyer and Chan**

**Nays: None**

**Abstain: Trustee Gormley**

**GATEWAY PLAZA, WATER ACCOUNT 88 REQUEST FOR PENALTY & INTEREST WAIVER OR MONTHLY PAYMENTS (ACCOUNTS 88 AND 388):**

**Attorney Stuart Greenberg on behalf of the owner of Gateway Plaza, 365 Route 17M is requesting to make arrangements for payment of the outstanding water bill for town water accounts 88 and 388. Due to financial conditions, the owner was unable at the time the water bills were incurred to make payments, leading to excessive arrears. Since that time a \$9,000 payment was made on one account. Since these are town accounts the owner had been advised that if payment is not received by 1/31/16 water service will be terminated (Code 195-13 C). The owner is seeking a waiver of penalties and interest and then would make full payment within 14 days of the waiver or to make monthly payments of \$2,500 per month until the arrears are fully paid and would remain current on future water bills. Penalties for Account 88 are \$4,155.66 and for Account 388 is \$13,321.48. (Balance Due: Acct. 88 - Base \$3,297.12 + penalty \$4,155.66 = \$7,452.78 / Acct. 388 – Base \$9,305.65 + penalty \$13,321.48 = \$22,627.13 – Total of accounts due \$30,079.91) Trustee Dwyer commented that based on usage and current penalty base, \$2500 won’t do it as monthly payments. He will never come out of arrears. Mayor Purcell said the letter from Attorney Greenberg does not stipulate the reason for non-payment and the penalties out way the usage. Since this is Town water the village has no way**

of collecting. For unpaid Village accounts those are placed as a lien on the Village Tax Bill. Discussion continued. On a motion by Trustee Chan seconded by Trustee Conklin it was:

**RESOLVED**, the Board rejects both proposals offered by Attorney Greenberg in his letter dated 12/23/15. It is further

**RESOLVED**, the Board shall take no action tonight on shutting off the water for Town Water Accounts 88 and 388 until 2/12/16. The property owner shall come up with a payment plan to be considered by the Board at their February 2, 2016 meeting. Attorney Bonacic will contact the owner's attorney, Stu Greenberg, and advise him of the Board's action tonight.

Ayes: Trustees Conklin, Gormley, Dwyer and Chan  
Nays: None

**MODIFICATION OF EXISTING BOND – SMITH FARM (GILBERT STREET) MILL POND PKWY INTERCEPTOR SEWER BYPASS LOC REQUIRED:**

In correspondence from Verticon Ltd. Project Manager for BMG Holdings LLC – Gilbert Street Project, concerning the sewer line replacement along Mill Pond Parkway. This work is required by the County as part of Smith Farm sewer permit and was not previously reviewed by the Village. Lanc & Tully Engineering, John O'Rourke, P.E. and DPW Supt. Smith reviewed the plans submitted by Verticon, LTD., on behalf of the Smith Farm Project, relative to the existing offsite improvements to the existing sewer collection system owned and operated by Orange County Sewer District #1. Specifically, this work was required from the County as a condition of their approval of the Smith Farm sewer connection to the collection system and involves a parallel pipe running through Mill Pond Parkway. The pipe is to be placed in a trench above the existing pipe and limited impact is anticipated. The plans were reviewed and modified to address specific concerns relative to preservation of existing landscaping in the area and safety and maintenance of the area during the construction period. Discussion followed. Trustee Dwyer commented, the County will be within their right-of-way and are going to supply this modification to the transmission line of the existing line. However, by placing the pipe on top at a different elevation, it basically prohibits doing any service work in the pipe from manhole to manhole. Supt. Smith responded that they will still be able to maintain and service the line through the manhole and explained. Trustee Dwyer said the County wants to do this work during the winter months? Supt. Smith said if the Board approves modification to the Bond tonight, the county plans to start the project this Thursday, January 21<sup>st</sup>. Trustee Dwyer said the county wants to come on to the Crane Park side behind the Jet Plane onto our new road, our new curb, our walkway, down our 7 pin oaks (trees that were dedicated to the Challenger Astronauts). The root bed of the trees has to be in their right-of-way. Supt. Smith said there is a note on the plans that indicate an arborist must come out and inspect the trees. Trustee Dwyer would like to know why the county can't come out along the rail bed that they own. Mayor Purcell said that according to the plans the county will maintain the road and walking path while the project is going on. They will clean the property and leave the walkway and road open. Trustee Dwyer said it is the village's property and less damage would be sustained if the county does the project along their rail bed. Discussion continued. On a motion by Trustee Chan seconded by Trustee Conklin, it was:

**RESOLVED**, THE Board tabled action on modification of the existing bond / LOC for the Smith Farm Project as it relates to the sewer bypass. Mayor Purcell is directed to send a letter to Environmental Facilities and Service Deputy Commissioner, Peter Hammond, to ask for a meeting to discuss the offsite improvements on Mill Pond Parkway.

Ayes: Trustees Conklin, Gormley, Dwyer and Chan  
Nays: None

**DEDICATION OF MILL STREET IN MEMORY OF MARIE COLEMAN, RET VILLAGE CLERK:**

Mayor Purcell requested the Board's endorsement to dedicate Mill Street in memory of Retired Village Clerk Marie Coleman who passed away on January 7<sup>th</sup>. In honor of Marie's distinguished and dedicated service of 18 years, Mayor Purcell would like to see a dedication sign mounted above the Mill Street sign in her memory. On a motion by Trustee Conklin seconded by Trustee Dwyer, it was unanimously:

**RESOLVED**, the Board of Trustees approved a dedication sign – "Marie Coleman Memorial Way" above the Mill Street sign in memory of former Village Clerk Marie Coleman. The sign will serve as a lasting dedication honoring her service to the Village of Monroe.

**BRIDGES AT LAKE PARK (FORMER ROSCOE SMITH ESTATE) - ARTIFACTS:**

See Minutes August 19, 2014 page 39

Trustee Dwyer discussed his desire to save the 27 artifacts (2 water wheels, gristmill, stones, windmill and Roscoe Smith inventions) at the former Roscoe Smith estate at 400 Lakes Road. Trustee Dwyer read the following statement with regard to his wanting to preserve the Roscoe Smith legacy:

While I was walking through the Village of Monroe chatting with the folks during my campaign for trustee in 2014, I started to think about what this Village would be like without some of the folks that have lived here, that participated civically in our Village all these many years, a la George Bailey in "It's A Wonderful Life." The first person that came to mind was Roscoe W. Smith. This was a man whom I personally did not know, but oddly I didn't need to. His life I found was all around me, from his professional life as an entrepreneur and inventor whose industry he built from the first stone up that would become Orange and Rockland Utilities, from his love of Monroe, its roots and in his philanthropy. I have heard the stories of quiet gifts of support so that some could attain higher education and career paths, built homes in the Village so that employees and good people could live in Monroe and raise their families. I see the legacy of this man in the many visionary ideas he had and saw to completion. What a jewel to have the gift of Museum Village from a man who believed you had to know your past and apply it to the future as a living, breathing gift of time, artifacts and space.

I recall when I decided to dip my toe into the political scene of the Town of Monroe some twelve plus years ago someone asked me during an interview why I deserved a shot at political office and what I thought was needed in the Town. My reply was quite simple, "You do not have enough offerings for the youth of Monroe and for the seniors who have lived here in Monroe and would like to stay. I think I can help here." I further said that if it weren't for the benevolence of Roscoe W. Smith and the tenacity of Ford Dally and Co., you wouldn't have a single piece of parkland. Men amongst many who had the vision, the foresight to reach into the future and preserve the natural beauty of our ponds by acquiring much of what we all know today as Crane Park for all to see and enjoy. Well you can imagine the results of that interview.

But wait, just imagine, a man who worked in a bank in Monroe, someone you could go and talk to about your dream of owning a home or whatever your need might have been. Such a man did exist and his name was Bill Rogers. His mark is all over this Village too. I personally know of two people that told me and I quote "If it weren't for Mr. Rogers, I wouldn't own a home today." This isn't a tale of the banking industry or the screen play to a wonderful life, but was the belief of a man that to be a part of the community in which he lived and was completely immersed in, the people and his community mattered. He loved his Village and enjoyed the folks who were a part of it.

Now, if you would just for a moment think and know that there are many stories about folks just like these who chose to be good stewards and neighbors. Now close your eyes and imagine that they never existed. Tell me what you see. We have a chance to see to it that their hard work, their memories; their legacies will not be diminished. That they who had the civic mindedness, the moral compass to steer this community forward, who worked hard to grow our community, by participating and thinking into the future, about being stewards, good stewards, of the land and resources that we all enjoy today, that their visions will not be forgotten, but will be preserved and carefully grown for many generations to come. I believe if you do not look to your past for answers, your future will be uncertain. This Board, this community has an opportunity to revisit its history, I believe that it will and we will together honor a man, his family and his legacy.

This property and home are currently under Planning Board review and processing for development and eventually it will come to fruition. Trustee Dwyer believes the village has an obligation to go to that property and see what can be done to preserve what we can, i.e., restore all the artifacts on the property of which the developer has graciously agreed to and see what can be done to preserve the house. Trustee Dwyer has asked Mayor Purcell for permission to meet with the developer and revisit the house and the property. Mayor Purcell said Trustee Dwyer mentioned history and it has been 16 years in turmoil. It has been bounced around with discussions of eminent domain procedures, building senior housing there, potential contracts back in 2006 that were never signed. None of that

happened. The first thing Mayor Purcell and the Board did following Mayor Purcell's election was to get permission from the property owner, WC Lincoln Corp (Yehuda Frank) to revisit the building and went in with an architect planner (Pharr + Anderson Architecture Planning, Goshen NY) and a letter/opinion was received from them dated 5/1/11 whereby they indicated that the house structure was deteriorated to such an extent that the cost of returning it to an occupiable use would be cost prohibitive. The initial cost would run between 3 and 5 million dollars to repair it to its original state. Mayor Purcell said he has no problem in fixing the house but it boils down to money and volunteers. After Trustee Dwyer takes a look at the place, comes up with a plan, financing from outside sources, the Board will discuss moving forward. The Board is aware of the damage to the property and potential costs. Trustee Dwyer was given the go ahead to take the lead to look at the condition of the house and artifacts and come up with a plan and financing. Mayor Purcell commented that the Sabre Jet Project fell short on money before completion. \$20,000 was raised. It cost \$53,000 to fix the plane. Village taxpayers footed the rest of the cost. For that project a committee was formed, a budget was established, there was a timeline and a deadline. Trustee Dwyer will reach out to the property owner to get access to the property in order to see what the damage is and establish a rough estimate of cost to make repairs.

**MAYOR'S COMMENTS:**

Mayor Purcell wished everyone present a Happy New Year.

Mayor Purcell said that on February 3<sup>rd</sup> he will be meeting with the Orange County Bicycle Club based in Florida, NY, to discuss their doing bicycle events here in our downtown utilizing the Heritage Trail. They have a program whereby they meet every weekend and draw 50 to 250 participants. They are looking forward to scheduling events here in our downtown. Village resident Matt Hoenninger suggested reaching out to them. Thank you Matt.

**PUBLIC COMMENT: # PRESENT 16 TIME: 8:10 PM**

Inda Stora asked if there were plans to put single family homes on the other side of the stream at the Smith property. Mayor Purcell said yes those plans are still in place.

Michael Goldstein, village resident, came to talk about water. He commented on the Town Water Accounts nonpayment. He has had dealings with people who run that type of organization and said you can bet, anyone who didn't pay the rent in that plaza would not be allowed to stay there. They would have been thrown out! The bill is based on usage and not a flat rate charge. Even when he had stores that were empty, no one was using that water. It is unfair to the restaurants there to shut off the water. If it is legal, perhaps the tenants should pay their own bill or put the money in escrow so they could be protected.

The reason Mr. Goldstein came tonight was that he happened to read the 2012 Water Plan for the Village. He sked if the Village has a water tank on Bald Hill. That was one of the recommendations the plan has. Supt Smith said we don't own any wells on Bald Hill. The well is in Smith Clove Park. Mr. Goldstein said the Town has before it a project known as Bald Hill Estates. There is supposed to be 135 homes built. Supt. Smith said plus commercial use. Mr. Goldstein said they were going to tap into the water on Bald Hill. Supt. Smith said they have their own 2 wells they drilled. Mr. Goldstein asked if that could have an impact on the Village well. Supt. Smith replied, before the wells are approved they have to do a study. The hydrologist who represents the Town Planning Board is also our hydrologist. The Village well in the park is gravel well. It is a different type well for Bald Hill Estates. That well is a rock well. In the study they came up with some expenses and some projects to do which they call near term, intermediate term and long term. To Mr. Goldstein near term means 3-5 years, intermediate term means 5-10 years and long term 11 on up. Near term projects listed were Pine Tree pumping station, High Street pumping station, Pine Tree pump station and Brian Cliff pump station. Supt. Smith interjected, every project on that sheet is done except for the new transmission line from the reservoir to the plant, plus 1.7 million dollars of infrastructure has been completed and new water controls at the plant and we still have money left that we are either going to replace the water line on Forshee Street, reinforce the line on High Street or possibly put the well that we drilled at the racetrack property into service. Mr. Goldstein said he was pleasantly surprised.

Tracy Shue came because she was interested in the Roscoe Smith Homestead. When you do the site visit, have you thought about getting the NYS Historic Preservation Office involved? Trustee Dwyer said Town Historian Jim Nelson is present and perhaps he can shed some light on that. Mr. Nelson said you would have to get the plans together and decide what is going to become of the house first. Trustee Dwyer said we are going to do our due diligence now. When

that's completed, we will see where we can go to get grants or the funding needed. Right now, we have to see if we can acquire it and if it is financially feasible to undertake the work. This is a huge community effort.

Ray Jagos, Community Relations Specialist was present on behalf of Assemblyman Brabenec. Their office is extending their service if they can be of help.

Jim Nelson, Town Historian, commented that the Town of Monroe Historical Society has pictures of the Roscoe Smith Estate going back a number of years that are available to the public.

Tammy Rao asked, if it were financially possible to keep the entire estate, you would be cataloguing the artifacts there and keeping all or part of it? Trustee Dwyer said keeping all of the artifacts.

Trustee Chan commented that back in 2006 there was discussion with Mr. Frank where the village would take the house and the front part of the property. One lot was for a well and another lot further up to square up a piece of land the village owns. That Board at that time said no.

#### **EXECUTIVE SESSION / ADJOURNMENT:**

On a motion by Trustee Conklin seconded by Trustee Gormley, and carried, following a five minute recess the Board entered into Executive Session at 8:26 PM for discussion of attorney client privilege.

On a motion by Trustee Gormley seconded by Trustee Chan and carried, the Board came out of Executive Session at 10 PM. No further business, the meeting was adjourned.

#### **MONTHLY REPORTS:**

Department reports were accepted as file on a motion by Trustee Chan, seconded by Trustee Gormley, with all in favor, the department monthly reports were accepted and filed.

#### **DECEMBER 2015 VILLAGE CLERK'S REPORT:**

- 1] Minutes prepared, associated correspondence completed for the December 1, 2015 Meeting, and the December 15, 2015 Meeting
- 2] Permits issued: Handicap: 9 Garage Sale Permits: 0
- 3] November Water Rents (Cash & money orders only) collected: \$
- 4] Closed out mailing machine for month on 12/30.
- 5] 2 Health Insurance Transaction completed.
- 6] Bi-Weekly payroll worksheets completed and submitted.
- 7] Daily retrieval of messages left after hours and respond as required.
- 8] Scan and e-mail pertinent information to Board and Attorney.
- 9] Employee & Friends Holiday Party (we appreciate the Board's kindness in sponsoring the luncheon. We are blessed to have a great Village family).
- 10] 3 Towing Permits Issued: Loyal Tires and Loyal Auto Body; Freeman's Auto Service.
- 11] Rosa Appleman's Retirement 12/11/15 (Luncheon at Village Hall 12/9)

#### **NOVEBER 2015 BUILDING DEPARTMENT REPORT AS SUBMITTED BY B.I. WILKINS:**

Permits Issued: 33 Building Permits 48 Rental Permits  
Fees Collected: Permits - \$54,621.95 Title - \$1,500 Rental Insp: \$2,175  
Fire Zone - \$900  
Certificate of Occupancy or Construction Issued: 28  
Inspections: C.O.'s: 25 Title: 17  
Code Enforcement: Complaints: 0 Gen'l Violations: 0 Rental Code Violations: 75  
Gasoline: 29.52 Gallons (\$41.15)

- \*Hidden Creek (214-7,8,9, & 11.1) 137 Townhouses Freeland St. Final section completed.
- \*Smith Farm (203-1-1.1 & 1.2) 250 Patio Homes, Gilbert Street. Site work continuing.
- \*Woodroe Estates (231-1-1.21) 60 lots Reynolds / Rye Hill – 2 model houses under construction.

#### **Status:**

- \*Bridges at Lake Park (Roscoe Property) – before Planning Board
- \*Lenza Property 411 Route 17M (TM# 223-1-4) Construction underway.
- \*Crystal Run Healthcare – Rt 17M - Site work ongoing & building under construction.



The Building Dept. Annual Report for 2015 Calendar year was submitted showing:  
646 Permits Issued Value: \$8,493,494.85 Permit Fees: \$254,884.83

**DECEMBER 2015 PUBLIC WORKS REPORT SUBMITTED BY BRIAN SMITH, DPW SUPT.**

**Street Maintenance:**

1. Leaf pick up
2. Road side garbage pick up
3. Brush pick up
4. Black top repair
5. 1 snow and ice event

**Park Maintenance:**

- Weekly garbage pick up
1. Set up holiday decorations

**Water Distribution / Filtration Plant Maintenance:**

1. Water line mark outs
2. Water Plant maintenance
3. Water meter repair and replacement
4. New generators installed at Well # 4 and Pine Tree tank
5. New controls installed at WTP
6. Water main repair on James Rd.

**DECEMBER 2015 POLICE DEPARTMENT REPORT SUBMITTED BY CHIEF ALEX MELCHIORRE:**

Calls for Service: 1070 Criminal Offense 206 Non-criminal Offenses 864 Arrests 48  
Traffic Reports: 199 Traffic Tickets 17 Parking Tickets DWI/DWAI: 7 MVA: 37  
Gasoline: \$1,358.84 Foil Requests: \$.75  
OVERTIME: Shift Coverage -80.5 Court -16.5  
OTHER: 147 Shift Coverage / 12 Court  
120 Holiday / 22 Cases / 27 EMT / 12 RAD / 6 Winter Festival / 11 BTO Recert  
Training: Interview - Lee / Fremgen BTO Recertification  
MVA Accident Reports - \$45.25 Foil Requests: \$5.50

**DECEMBER 2015 JUSTICE COURT REPORT:**

Total Fines: \$18,373.75 Total Surcharges: \$7,129.00 Total Parking: \$425  
Total Civil Fees: \$1,860 Bail Poundage Collected: \$12 Total Bail Forfeited: \$4,040  
Total for December: \$31,839.75

Vehicle & Traffic Tickets: 220 Disposed: 239  
New Criminal Cases: 60 Disposed: 75 Civil Cases: 1 Disposed: 1  
Paid Parking Tickets: 8 Dismissed Traffic Tickets: 40-

**MONROE FIRE DISTRICT OFFICERS 2015:**

Commissions: Thomas M Smith, Peter Scrobe, John Centafonti, Thomas P Sullivan;  
Thomas Pascullo, Jr.  
Secretary: Mary Ellen Beams  
Treasurer: Richard Goldstein  
Chief Timothy W. Carr 1<sup>st</sup> Asst. Jonathan Dolch 2<sup>nd</sup> Assist Dan Bennett

**DECEMBER 2015 TREASURER'S REPORT SUBMITTED BY CATHERINE MURRAY:**

**SIGNIFICANT ACTIVITY (REVENUES)**

Bank Interest	\$1,840.00
Gross Utility Tax	19,165.00
Building Permits	58,167.00
Fines & Forfeited Bail	17,156.00
Mortgage Tax	80,420.00
CHIPS	90,432.00

**SIGNIFICANT ACTIVITY (EXPENDITURES)**

<b>VH Contractual</b>	<b>10,679.00</b>
<b>PD Office Equip</b>	<b>5,116.00</b>
<b>PD Motor Vehicle</b>	<b>29,613.00</b>
<b>PD Building Maint</b>	<b>5,500.00</b>
<b>St Maint Other Equip</b>	<b>13,773.00</b>
<b>St Maint Equip Maint</b>	<b>11,421.00</b>
<b>Snow Removal Gen'l Expense</b>	<b>11,021.00</b>
<b>Snow Removal Equip Maint</b>	<b>9,597.00</b>
<b>BAN Land Acquisition Principal &amp; Interest</b>	<b>30,417.00</b>
<b>Purification Equipment – Water Fund</b>	<b>212,778.00</b>
<b>Purification Chemicals – Water Fund</b>	<b>8,990.00</b>
<b>Purification Equip Maintenance – Water Fund</b>	<b>11,278.00</b>
<b>BAN Water System Improvements P &amp; I - Water Fund</b>	<b>40,166.00</b>
<b>NYS Retirement – Police</b>	<b>250,541</b>
<b>NYS Retirement – General Fund</b>	<b>408,782</b>
- Water Fund	<u>70,665</u>
	<b>479,447</b>
<b>Health Insurance – General Fund</b>	<b>\$112,978</b>
Water Fund	<u>14,464</u>
	<b>\$127,442</b>
<b>WC Insurance – General Fund</b>	<b>\$ 49,856</b>
Water Fund	<u>8,530</u>
	<b>\$53,386</b>
<b>Water System Improvements</b>	<b>579,377</b>

**STATUS OF FY/2016 CONTINGENCY ACCOUNTS**

	<b>CURRENT</b>
	<b>BALANCE</b>
<b>General Fund Appropriation – budgeted \$169,549</b>	<b>\$143,549</b>
<b>Water Fund Appropriation – budgeted \$25,000</b>	<b>25,000</b>

**We have completed 7 months of the fiscal year and expenses should be at 58.3%.  
The expenses are at 58.5% for the General Fund and 62.4% for the Water Fund.**