

**BOARD OF TRUSTEES MEETING
TUESDAY, JUNE 21, 2016 @ 7 PM
(www.villageofmonroe.org)**

The second of the bi-monthly meetings of the Board of Trustees was held on Tuesday, June 21, 2016 at 7:05 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, NY. Mayor James Purcell led in the pledge to the flag and called the meeting to order. Emergency exits were announced.

Present: Mayor Purcell; Trustees Dwyer and Chan
Also present: Attorney Bonacic, Treasurer Murray, Building Inspector Wilkins, Lt Conklin, DPW Smith and Village Clerk Carey

Trustee Behringer and Trustee Conklin arrived at 7:25 PM.
(Trustee Behringer had her son's moving up ceremony and Trustee Conklin's mom had surgery)

BID AUTHORIZATION: MILL POND DAM

On a motion by Trustee Chan seconded by Trustee Dwyer, it was:

RESOLVED, the Board of Trustees authorized the Village Clerk to advertise for bids per advertisement provided by Lanc & Tully Engineering for the Mill Pond Dam Rehabilitation. Bid to be advertised on July 8, 2016 with bid opening on August 4, 2016.

Ayes: Chan, Dwyer and Mayor Purcell
Nays: None

The Village received \$475,000 for the Mill Pond Dam through Community Development Block Grant Disaster Recovery Program.

BID AUTHORIZATION: DOWNTOWN INFRASTRUCTURE REVITALIZATION PROJECT: see minutes page 4

At the June 7, 2016 Meeting Trustee Dwyer was to speak to the Creighton Engineering, Engineer Doug Teator, P.E. give him his thoughts and come back with a conceptual plan and cost estimate. On a motion by Trustee Chan seconded by Trustee Dwyer, it was:

RESOLVED, upon Board approval of the scope of work to be done from Creighton Manning being approved by the Board, the Village Board authorized bidding for the Intersection of Lake Street to include the traffic signal, sidewalks, the intersection, the bulk head retaining wall and railings.

Ayes: Trustees Chan, Dwyer and Mayor Purcell
Nays: None

NOTARY PUBLIC WORKSHOP 8/12/16 SUNY ORANGE: NOELLE SEMAN & ANN-MARGRET BAXTER

On a motion by Trustee Dwyer seconded by Trustee Chan, it was:

RESOLVED, the Board approved the attendance of Noelle Seaman and Ann-Margret Baxter at the Notary Public Workshop on August 12, 2016, SUNY Orange in Middletown, NY. The total cost is \$180 to be allocated from A5110.472 (\$90) and A1410.472 (\$90). (\$104.79 w/book)

Ayes: Trustees Chan, Dwyer and Mayor Purcell
Nays: None

PART-TIME DISPATCHER PAY RATES CONTINUED: see Minutes 4/21/16

Trustee Dwyer asked the Village's labor attorney, Judith Mayle, Esq., for an opinion on whether the part-time dispatchers are represented by the Monroe PBA and if not what if any impact does that have on the Village Board's ability to establish the terms and conditions of their employment, including wages and benefits. Attorney Mayle responded, under Article I of the collective bargaining agreement, the PBA only represents full-time employees, including dispatchers, police officers, and sergeants. Therefore, because the PBA does not represent

part-time dispatchers, the Village Board can establish the wages and benefits these employees receive without negotiation with the PBA. On a motion by Trustee Dwyer seconded by Trustee Chan it was:

RESOLVED, the Board of Trustees approve the rate of pay salary increase as per current policy for part-time dispatchers Matthew Harris and Daniel Jones in accordance with the step program schedule in place to \$20.81 retro to 1/1/16. Effective June 1, 2016 any new part-time dispatcher hired will receive raises given to non-contract employees. It is further

RESOLVED, current part-time dispatchers Gamb, Haley, Facchini and Gannon will receive after one-year of service in accordance with the step program schedule.

Ayes: Trustees Chan, Dwyer and Mayor Purcell

Nays: None

BRIDGES AT LAKE PARC AGREEMENT: see minutes page 340, 4/21/16, page 4

Trustee Dwyer said he reached out to the developer's attorney, Joseph Haspel and asked him for a conversation concerning the Roscoe Smith house / Bridges at Lake Parc subdivision. He was willing to do that and sent Trustee Dwyer some drawings and documents supporting the current subdivision as it is being laid out. Trustee Dwyer sent him a response on June 9th asking him for the property along Lakes Road that include the house, windmill, 2 water wheels, 2 bridges and artifacts on the property. The ponds as they currently exist including the spillway area up to the west side of the road known as Road A on the plat, \$50,000 to be used to renovate the house and land owned by the Village that the developer wishes to acquire needs to be identified and conveyance completed. Trustee Dwyer indicated that the Board would like to meet to discuss this matter and formulate a plan to move forward. Trustee Dwyer has not received a response. Trustee Dwyer suggested Attorney Bonacic contact Attorney Haspel and try to move things along. Mayor Purcell referred this matter to Executive Session for further discussion.

Trustee Behringer arrived.

BID AWARD: MIDOAKS STREET WATER MAIN REPLACEMENT:

4 bids were received and opened on June 20, 2016 for the Midoaks Street Watermain Replacement. TAM Enterprises Inc. of Goshen, NY was the low bidder on the project. Bill Brown, P.E., Delaware Engineering, D.P.C. having reviewed the bids recommended that they are awarded the bid at the base bid contract price. On a motion by Trustee Dwyer seconded by Trustee Behringer, it was:

RESOLVED, the Board of Trustees accepted the engineer's recommendation and awarded the bid for the Midoaks Street Watermain Replacement to TAM Enterprises Inc., 114 Hartley Road, Goshen, NY 10924 in the base bid contract price of \$145,001.76.

Ayes: Trustees Dwyer, Behringer and Mayor Purcell

Nays: None

Abstain: Trustee Chan (lives in area where work is being done)

Trustee Conklin arrived.

RETIREMENT SYSTEM NOTIFICATION – RETIREMENT OF POLICE CHIEF MELCHIORRE 6/30/16:

The Village has been notified by the NYS Retirement System that Police Chief Alex Melchiorre will be retiring on 6/30/16. Chief Melchiorre began his career in law enforcement when the Village hired him on 10/1/75. He worked himself up through the ranks as Police Officer, Provisional Police Chief, Adm. Sergeant, Lieutenant, Provisional Police Chief and then Police Chief since 2013. Chief Melchiorre in his letter to the Board announcing his retirement said he is proud of our police department, a progressive, efficient and professional department with an old fashioned touch. It is our privilege and honor to recognize Police Chief Alex Melchiorre on his upcoming retirement. For the past 40+ years Chief Melchiorre served our community with distinction and professionalism. Thank You on behalf of a grateful community.

APPOINTMENT OF POLICE CHIEF 7/1/16 – DAVID B. CONKLIN:

Mayor Purcell and Police Liaison Trustee Dwyer canvassed the County List of Eligibles for Police Chief. Police Chief B Promotional Exam and Police Chief Open Competitive Exam Chief B and recommended to the Board that Lieutenant David Conklin be appointed to the position of Police Chief upon the retirement of Chief Melchiorre. On a motion by Trustee Dwyer seconded by Trustee Behringer, it was:

RESOLVED, the Board of Trustees accepted the recommendation of the interview committee and hereby appoints our current Lieutenant, David B. Conklin, to the position of Police Chief effective 7/1/16 at an annual salary of \$117,500.

Ayes: Trustees Chan, Dwyer and Behringer

Nays: None

Abstain: Trustee Conklin

GIRL SCOUT GOLD AWARD APPROVAL – MEGAN MIDTBO:

Megan Midtbo has been a Girl Scout for 13 years and will be a senior in September. She recently began working on her Girl Scout Gold Award Project. The Gold Award is highest honor a Girl Scout can earn. It is an individual project that must be sustainable in her community. She has chosen to have parking signs made for designated areas for expectant mothers. The signs would be made out of aluminum and be similar to handicap parking signs. They would be movable. They will be set in concrete blocks. She will provide all the materials. She is also working with the Town and M-W School Board so she can implement the signs throughout the community. She wants to put 15-25 signs throughout the community. Megan will reach out to Lt. Conklin since the Police Department is in charge of parking enforcement. On a motion by Trustee Behringer seconded by Trustee Conklin and carried, it was:

RESOLVED, Megan Midtbo, Girl Scout Troop 569 has begun working on her Gold Award. A Gold Award project must be sustainable and benefit the community. Miss Midtbo would like to put up parking signs designated to expecting mothers. Miss Midtbo would like the Board's permission to put up 2 signs in the Village. One at Airplane Park and the other in a location to be determined.

MONROE FAMILY 5K RACE SPONSORED BY CORNERSTONE MASONIC HISTORICAL SOCIETY (9/24/16, 9-11AM):

On a motion by Trustee Dwyer seconded by Trustee Chan, with all in favor, it was:

RESOLVED, approval signoff by Building Inspector Wilkins and Police Lt. Conklin, the Village Board approved Cornerstone Masonic Historical Society's 5K Race Event Application of Cornerstone Masonic Historical Society's for a 5K Race, on Saturday, September 24, 2016 from 9 AM to 11 AM. Route: 1 loop around the Mill Ponds starting and ending at 26 Mill Pond Parkway, as per the route submitted on the Events Application. There are to be no signs on Village property advertising the event and no spray paint used on the road or sidewalk.

Jonathan Williams, the applicant, will be advised that there might be construction on Mill Pond Parkway on 9/24.

CORNERSTONE MASONIC LODGE OKTOBERFEST 9/24/16, 11-9 PM:

On a motion by Trustee Chan seconded by Trustee Dwyer it was:

RESOLVED, the Village Board approved the Oktoberfest Event's Application of Cornerstone Masonic Lodge at 300 Stage Road on Saturday, September 24, 2016 from 11 AM to 9 PM. (Wristbands will be given to Oktoberfest entrants signifying age and whether they can participate in alcoholic beverages.) A bartender will be on premises serving drinks and checking ID's. There will be a stage and band performing. A copy of the outdoor State Liquor License must be filed with the Village Clerk and Police Dept. Music must comply with the Village's Noise Ordinance (Code Section 145-3).

Ayes: Trustees Conklin, Dwyer, Behringer and Chan

Nays: None

INDEPENDENCE DAY DOWNTOWN MONROE CELEBRATION 7/2/16 (RAIN DATE 7/3) 6-9:30 PM:

On a motion by Trustee Conklin seconded by Trustee Behringer, it was:

RESOLVED, the Board approved the Activities Committee's Independence Day Celebration on July 2, 2016 (rain date 7/3/16) between the ponds on Lake Street. Marshall & Sterling Insurance Company will be notified as well as the Monroe Volunteer Ambulance Corp, Monroe PD and Monroe Fire District.

Ayes: Trustees Conklin, Dwyer, Behringer and Chan
Nays: None

MONROE ACTIVITIES COMMITTEE CARNIVAL 7/28-7/31:

On a motion by Trustee Behringer seconded by Trustee Conklin, with all in favor, it was:

RESOLVED, the Board of Trustees approved the Activity Committee's event application for their 3rd annual Carnival to be held at the north field of Crane Park from July 28 through 31st, 2016 (July 28 and 29 from 6-10 PM, July 30 from 1-10 PM and July 31st from 2-10 PM. Emergency services and Marshall & Sterling will be copied on approval letter.

Ayes: Trustees Conklin, Dwyer, Behringer and Chan
Nays: None

BOURBON STREET BAR & GRILL FIREWORKS CELEBRATION 7/2/16 (RAIN DATE 7/3/16):

On a motion by Trustee Behringer seconded by Trustee Chan, it was:

RESOLVED, the Board of Trustees approved Bourbon Street Bar and Grill, 78 Mill Pond Parkway, extending their business outside from 12 noon to midnight on July 2, 2016 (rain date 7/3/16) during the downtown Independence Day Celebration with fireworks. A copy of the SLA Permit must be filed with the Village Clerk and Monroe Police Department prior to the event. Bouncers will be on hand throughout the event to check ID's. Temporary fencing must surround the area to be used as per the layout provided. Fire extinguishers will be on site outside at all times.

Ayes: Trustees Conklin, Dwyer, Behringer and Chan
Nays: None

COLONIAL PLAZA BOND REDUCTION – TRI-STAR MANAGEMENT, INC. BY JOHN SORRENTINO:

On a motion by Trustee Chan seconded by Trustee Conklin, it was:

RESOLVED, the Village Board accepted the recommendation of Village Engineer, John O'Rourke, P. E. and approved a bond reduction for Colonial Plaza, 419 Rte. 17M (TM 223-1-2.2), in the amount of \$354,638.93. (Original Bond \$374,638.93 - \$354,638.93 = \$20,000 remaining to cover the minor remaining items relative to the project)

Ayes: Trustees Conklin, Dwyer, Behringer and Chan
Nays: None

MAYOR'S COMMENT:

Our concerts have begun. There is one this Saturday, June 25th. Come and enjoy an evening of free entertainment sponsored by the Village.

Our Annual Independence Day Celebration with fireworks will be on July 2nd with a rain date of July 3rd. Our 3rd Annual Carnival is scheduled for July 28th through 31st.

DPW PROJECT UPDATES:

North Main Street Sidewalks / Carpenter Place contract signing is set for 6/29. North Main Street Sidewalks will be done first before school begins. Then Carpenter Place retaining wall sidewalk will be done.

Water Main Replacement for Midoaks Street should start in mid-July.

The DPW crew started today at the intersection of North Main and Route 208 cleaning that up. That project should last a week or two. Drainage is planned prior to sidewalk installation on North Main Street.

Paving and micro-surfacing has been completed for this year.

Smith Farm off-site gas work has started. Thursday job schedule meetings have started again.

The Board was thanked for their endorsement in approving the water system upgrades. Last weekend with the upgrades done at the plant and peak usage there were no problems.

Application has been made to the DEC for the stream in Smiths' Clove Park to remove debris and give residents of Franklin Ave. relief from water backup during heavy rains. The culvert on Spring Street was cleaned about 2 feet of sediment was removed. Also stream restoration along the bank was done. That ties to the new drainage on Clarke Street. Down the road Supt. Smith would like to do wetland mitigation downstream at Smiths' Clove Park to slow the water down during heavy rains by creating a larger wetland area.

Drainage work is planned for Gilbert Street. The upper end drainage will be replaced in the spring and later on curbing will be installed.

PUBLIC COMMENT

#PRESENT 10

TIME: 7:50 PM

Tammy Rao asked if a date has been set with the Town for the informational meeting on the Smith Farm. Mayor Purcell said the Board is still waiting to hear back from the Town Board on a date.

Mrs. Rao asked if the STOP Work Order had been lifted for the Smith Farm. Supt. Smith said it had not. The only work being done is storm water management.

A resident of Elm Street thanked the Board for the "No Parking" signs on North Main Street and Elm Street. It makes getting out a whole lot easier she said. The same signs are needed at Andersen and North Main Street. It is a similar situation. Trustee Dwyer said we are working to address the North Main Street corridor. Curbs, sidewalks and striping are planned and there will be strict enforcement by our Police Department on that street.

The same resident thanked the Police Department for the prescription drop box. It saves her from going to Keller Medical Hospital at West Point.

John Karl had the following comments:

On behalf of the Mombasha Fire Company he thanked the Board for approving the Orange County Volunteer Firemen's Parade on September 24th. The Masonic Lodge is having their October Fest that day. The road will be closed for about 4 hours. Are they aware of that? Lt. Conklin said he spoke to Mr. Williams. Maple Ave. will still be assessable to them.

Mr. Karl thanked Lieutenant Conklin for his help with the 33 B Application Permit to the State of New York Department of Transportation to use Highway Route 17M for the parade. There is a lot of paperwork involved.

Mr. Karl, on behalf of the parade committee asked if it is possible to use Village Hall between 4:30 and 6:30 PM on Saturday, September 24th. The parade is a Trophy Parade and the judges need a place to do their tally sheets. Mayor Purcell said there was no problem with that.

Mr. Karl commented on cars parking on sidewalk. Whether they are parking across driveways or on the sidewalks, people have to walk around the cars. Is there anything this Village can do to deter them? Mayor Purcell said we summons people; we let them know it is not allowed.

The Methodist Church on Maple Avenue has 2 Do Not Enter signs meant for church parking. They are facing out toward Maple Avenue. It is a problem if someone doesn't know the area. They make a turn into the church parking lot heading toward Stage Road's right-of-way.

Mine Road and Rye Hill Road STOP sign. If you're coming toward Rye Hill Road you might want to cut back the brush or replace the STOP sign to give more visibility. It is an accident waiting to happen, Mr. Karl said.

There are a few street lights in Windgate Woods that are out. Throughout the Village if you ride through there are lights out. As village taxpayers we are paying for those street lights. If O & R isn't responding to you, file a complaint with the Public Service Commission.

Freeland Street going in a NW direction toward Woodbury, you get cars trying to turn into Forshee St. Traffic gets backed up all the way to the light sometimes. Has there been any consideration on putting a left hand turning lane there? It is becoming gridlock.

Town Councilman Tony Cardone was present and indicated the Town Board is ready for the meeting on the Smith Farm.

Mr. Cardone reported there is a pungent odor by Airplane Park at night that is especially noticeable since the sewer work was done. Supt. Smith said the pond chemicals are causing it. We have not

harvested the weeds on advice of the company we use. They prefer we didn't harvest to allow the chemicals to work. There is a rotting smell to the pond from all the weeds dying. Mr. Karl said it smells like rotten eggs. You have to get Moodna to treat the sewer odor. The sewer is turning septic causing the smell.

EXECUTIVE SESSION / ADJOURNMENT:

On a motion by Trustee Conklin seconded by Trustee Chan, and carried, following a 5-minute recess Executive Session followed at 8:02 PM for discussion of attorney client privilege.

On a motion by Trustee Conklin seconded by Trustee Dwyer and carried the Board came out of Executive Session at 8:35 PM. No further business, the meeting was adjourned.

Respectfully submitted,

Virginia Carey, Village Clerk

MONTHLY REPORTS:

Department reports were accepted as file on a motion by Trustee Chan, seconded by Trustee Dwyer, with all in favor, the department monthly reports were accepted and filed.

MAY 2016 VILLAGE CLERK'S REPORT SUBMITTED BY VIRIGNIA CAREY, VILLAGE CLERK:

- 1] Minutes prepared, associated correspondence completed for the May 3rd Meeting, and May 17th 2016 Village Board Meeting.
- 2] Permits issued: Handicap Parking: 18 Garage Sale: 15
- 3] May Water Rents collected
- 4] Closed out mailing machine for month on 5/31.
- 5] Village Taxes received and mailed on 5/27/16
- 6] Bi-Weekly payroll worksheets completed and submitted.
- 7] Daily retrieval of messages left after hours and respond as required.
- 8] Village Hall windows were washed 5/3/16
- 9] 5/20 Bid Opening – North Main St. / Carpenter Place Sidewalks
- 10] Mombasha Fire Company Bell Jar License May-Dec. 2016
- 11] Service Recognition Certificates prepared for Mayor: 5 Years 3/1 Elizabeth Doherty; 10 Years 4/18 David Lee, 5 Years 6/1 James Gayler, 25 Years 9/9 Dianne Martini, 10 Years 10/14 Ernest Mabee, 10 Years 10/14 Raymond Burke, 20 Years 11/4 Larry Giudice; 5 Years 11/15 Carin Szkodzinsky
- 12] Vouchers completed as required.
- 13] Plans & Specs for North Main St. and Carpenter Place being picked up by contractors.

MAY 2016 BUILDING DEPARTMENT REPORT AS SUBMITTED BY B.I. WILKINS:

Permits Issued: 25 Building Permits 32 Rental Permits
Fees Collected: Permits - \$2,998.26 Title - \$2,800 Rental Insp: \$775 Permit Renewals - \$150
 Outdoor Café Permits \$0 Fire Zone #2 - \$25
Certificate of Occupancy or Construction Issued: 31
Code Enforcement: Code Violations: 29 12 Closed Out

*Smith Farm (203-1-1.1 & 1.2) 250 Patio Homes, Gilbert Street. STOP Work Order in effect on Site work

*Woodroe Estates (231-1-1.21) 60 lots Reynolds / Rye Hill – Final Section 2 under construction.

Status:

***Bridges at Lake Park (Roscoe Property) – before Village Board & Planning Board**
***Crystal Run Healthcare – Rt 17M - Site work, and Building construction ongoing.**

MAY 2016 PUBLIC WORKS REPORT SUBMITTED BY BRIAN SMITH, DPW SUPT.

Street Maintenance

1. Crack filling on Village Streets
2. Road preparation for paving and micro paving
3. Catch basin repair
4. R-O-W mowing. / retention basin mowing
5. Village yard waste pick-up
6. Street weeping
7. Paving completed on McElroy, Barnett, Marc, Bliss & Dorothy
8. Drainage swale rebuilt on Spring St.

Park Maintenance:

1. Weekly garbage pick up
2. Weekly mowing and trimming

Water Distribution Maintenance/Filter Plant Maintenance

1. Water line mark outs
2. Water Plant maintenance
3. Water billing completed
4. Water line repair on Spring

MAY 2015 POLICE DEPARTMENT REPORT SUBMITTED BY ALEX MELCHIORRE, CHIEF:

Calls for Service: 1,198 Criminal Offense 258 Non-criminal Offenses 940 Arrests 60
Traffic Reports: 275 Traffic Tickets 19 Parking Tickets DWI/DWAI: 4 MVA: 26
Gasoline: \$1,412.85 (875.82 gal)
Overtime: Shift Coverage: 228.5 Court –15
Other: 131 Holiday / 6 EMT / 9 Cases / 9 Dispatch Mtg / 25 Parade / 3 Concert / 36 Pts BUNY /
17 STOP DWI / 2 KJ Assist / 32 CVE Detail
Training: STOP DWI Conference – Mahoney, Gross, Fremgen & Malgieri
Traffic STOP / Drug Activity – Mahoney & Grosso
Emergency Pipeline – Melchiorre, Conklin & Lee
MVA Accident Reports - \$90.25 Foil Requests: \$19

MAY 2016 JUSTICE COURT REPORT:

Total Fines: \$26,293 Total Surcharges: \$10,587 Total Parking: \$740
Total Civil Fees: \$1,185 Bail Poundage Collected: \$93 Total Bail Forfeited: \$1,150
Total for May: \$39,998

Vehicle & Traffic Tickets: 311 Disposed: 334
New Criminal Cases: 63 Disposed: 68 Civil Cases: 0 Disposed: 1
Paid Parking Tickets: 25 Dismissed Traffic Tickets: 32

MONROE FIRE DISTRICT OFFICERS 2015:

Commissions: Thomas M Smith, Peter Scrobe, John Centafonti; Thomas P Sullivan, Ch.
Secretary: Mary Ellen Beams
Treasurer: Richard Goldstein
Chief Daniel Bennet (Special Election to be held for 1st and 2nd Ass't Chief)

MAY 2015 TREASURER'S REPORT SUBMITTED BY CATHERINE MURRAY:

SIGNIFICANT ACTIVITY (REVENUES)

Bank Interest	\$1,442
Franchises	39,974
Planning Board Fees	2,999
Building Permits	28,912
Fines & Forfeited Bail	18,855
Sales of Equipment	10,563
Mortgage Tax	71,132
Chips (accrued)	128,341
Bond Premium	52,101

