

**SPECIAL MEETING  
BOARD OF TRUSTEES  
THURSDAY, JULY 7, 2016**

A Special Meeting of the Board of Trustees was held on Thursday, July 7, 2016 at 6:15 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, NY. Mayor James Purcell called the meeting to order and led in the pledge to the flag.

**Present:** Mayor Purcell; Trustees Behringer and Chan  
**Also present:** Village Clerk Carey

**Absent:** Trustee Conklin  
Trustee Dwyer (on vacation)

**BID AUTHORIZATION: LAKE STREET REHABILITATION BY CREIGHTON MANNING ENGINEERING:**

On a motion by Trustee Chan seconded by Trustee Behringer, it was:

**RESOLVED**, the Board approved proceeding with rebidding the Lake Street / Mill Pond Parkway signal replacement, sidewalk work, retaining wall cap rehabilitation and railing replacement and approve a supplemental work agreement with Creighton Manning Engineers, Albany, New York. Bid will be advertised on July 19, 2016, bids will be open on August 9 and awarded at the Village Board Meeting on August 16, 2016. It is further

**RESOLVED**, Mayor Purcell is hereby authorized to sign the Supplemental Work Agreement for Engineering Services to revise the set of construction documents for bidding that include the follows:

- Revise scope and limits of design work to reflect “Phase 1” improvements
- Modify current striping layout, pedestrian signal pole layout and curb/sidewalk to include an eastbound right turn lane (layout previously approved)
- Revise existing plan set to remove plan sheets and other information that is no longer applicable
- Update estimate of quantities to reflect “Phase 1” work
- Update bid documents and specifications to reflect revised scope of work
- Review, analyze and recommend the lowest qualified bidder to the Board

Creighton Manning’s hourly rate not to exceed \$9,890 that including reimbursable expenses.

**Ayes:** Trustees Chan, Behringer and Mayor Purcell  
**Nays:** None

In the interest of public safety the Board had already made a motion to go out to bid. (see minutes 6/21/16, page 14)

**END OF YEAR TRANSFERS FY/2016 (6/1/15-5/31/16):**

On a motion by Trustee Chan seconded by Trustee Behringer, the following end-of-year budget modifications were approved. Treasurer Murray was authorized to make the following budget modifications for fiscal year 2016 (6/1/15-5/31/16):

		Budget Modifications			
F.2140	Metered Water Sales	F.8330.4530	Purification Eq	Raise Revenue/Expense lines re under budget revenue & expenses	34,000.00
	<b>Description</b>	<b>Amount:</b>		<b>Description</b>	<b>Amount</b>
A.1110.1040	COURT.CLERK PS P/T	9,055.45	A.1110.1100	JUDGE.PERSONAL SERVICES	22.34
A.1410.1100	CLERK TYPIST PS	17,287.00	A.1110.4530	COURT.EQUIP MAINT	469.00
A.1410.4120	CLERK.HISTORIAN	8,118.97	A.1110.4710	COURT.POSTAGE	151.96
A.3120.1100	PD.P/T SVC	11,112.51	A.1210.4100	MAYOR.GENERAL EXPENSE	1,127.51
A.3120.1290	PD.OT HOLIDAY OFFICERS	16,603.00	A.1320.4500	AUDITOR.CONTRACTUAL	2,250.00
A.3120.4120	PD.UNIFORM ALLOWANCE	14,986.30	A.1325.4100	TREAS GENL EXP	2,040.38

A.3120.4150	PD.GAS & OIL - VEHICLE	27,143.00	A.1410.1010	CLERK.DEPUTY PS	2,868.84
A.3120.4300	PD.GAS & ELECTRIC	6,203.26	A.1410.1040	CLERK.VACATION	945.20
A.3320.2410	ON ST PARKING METERS	5,812.15	A.1410.2200	CLERK.OFFICE EQUIPMENT	40.69
A.5110.2500	ST MAINT.OTHER EQUIP	9,074.70	A.1410.4060	CLERK.TAX BILLS	94.07
A.5110.4150	ST MAINT.GAS CAR/TRK	37,559.71	A.1410.4100	CLERK.GENERAL EXPENSE	322.40
A.5142.1200	SNOW REMOVAL.OT	56,231.31	A.1410.4510	CLERK.ADVERTISING	762.78
A.5142.4100	SNOW REMOVAL.GENL EXP	51,437.70	A.1420.4500	LAW.CONTRACTUAL	1,039.50
A.7110.4300	PARKS.ELECTRICITY	1,256.18	A.1420.4510	LAW CONTRACT/OTH ATTY	23,075.28
A.9010.8000	STATE RETIREMENT	57,498.32	A.1440.4500	ENGINEERNG.CONTRACTUAL	4,877.75
A.9015.8000	POLICE RETIREMENT	64,765.00	A.1450.1100	ELECTIONS.PT SVC	100.00
A.9030.8000	SOCIAL SECURITY	12,107.68	A.1620.4100	VH.GENERAL EXPENSE	769.75
			A.1620.4520	VH.MAINTENANCE	2,564.32
			A.1620.4580	VH.EQUIPMENT RENTAL	221.82
			A.1620.4710	VH.POSTAGE	549.67
			A.1910.4400	UNALLOCATED INSURANCE	4,469.08
			A.3120.1010	PD.PS SERGEANTS	941.41
			A.3120.1070	PD.LONGEVITY	2,325.00
			A.3120.1210	PD.OT SERGEANTS	9,488.69
			A.3120.1350	PD.OT / GRANTS	2,423.35
			A.3120.1520	PD.DISPATCHERS - OT	9,670.47
			A.3120.2100	PD.FURNITURE & FIXTURES	126.53
			A.3120.2600	PD.REACT	942.89
			A.3120.4110	PD.OFFICE SUPPLIES	542.64
			A.3120.4400	PD.INSURANCE	3,236.41
			A.3120.4520	PD.BUILDING MAINTENANCE	21,467.43
			A.3620.1020	BLDG INSP LONGEVITY	250.00
			A.3620.2200	BLDG INSP.OFFICE EQUIP	675.82
			A.3620.4400	BLDG INSP INSURANCE	387.03
			A.3620.4720	BLDG INSP EDUCATION	1,135.96
			A.5010.1000	ST ADMIN.PS DPW SUPVR	328.93
			A.5010.1200	ST ADMIN.PS DPW SUPVR OT	10,989.08
			A.5010.4100	ST ADMIN GENL EXP	1,841.18
			A.5110.1000	ST MAINT PS	6,020.75
			A.5110.4100	ST MAINT.GENL EXP	2,429.06
			A.5110.4120	ST MAINT.UNIFORMS	2,053.94
			A.5110.4400	ST MAINT.INSURANCE	4,390.83
			A.5110.4520	ST MAINT BLDG MAINT	1,431.20
			A.5110.4530	ST MAINT.EQUIP MAINT	14,071.86
			A.5110.4640	ST MAINT GARBGE REMOVL	5,236.51
			A.5110.4720	ST MAINT.EDUCATION	135.00
			A.5142.4530	SNOW REMOVAL.EQ MAINT	14,932.01
			A.5410.4100	SIDEWALKS.GENL EXP	71,838.00
			A.5650.4190	OFF-STREET PRKG.STRIPING	7,363.00
			A.7110.4400	PARKS.INSURANCE	119.90
			A.7110.4500	PARKS.CONTRACTUAL	7,080.75
			A.7110.4530	PARKS.EQUIP MAINT	73.99
			A.7110.4540	PARKS.GENERAL MAINT	1,921.39
			A.8010.4500	ZONING.CONTRACTUAL	2,467.50
			A.8010.4510	ZONING.ADVERTISING	6.40
			A.8020.4500	PLANNING.CONTRACTUAL	14,136.87
			A.8025.1100	PLAN BOARD.P/T SVC	4,209.74
			A.8025.4500	PLAN BD.ENGINEER CONTR	1,100.00
			A.8025.4680	PLAN BOARD LAW CONTR	837.60
			A.8025.4720	PLAN BOARD.EDUCATION	1,790.02
			A.8140.4100	STORM SEWERS.GENL EXP	50,909.17
			A.8170.4530	ST CLEANING.EQUIP MAINT	289.40

			A.9040.8000	WORKERS COMPENSATION	35,778.92
			A.9055.8000	INSURANCE - DISABILITY	31.60
			A.9060.8000	INSURANCE - HEALTH	19,922.47
			A.9060.8500	INS - HEALTH / JT ACTIVITY	569.98
			A.9089.8000	OTHER EMPLOYEE BENEFITS	8,484.58
			A.9710.6010	SERIAL BONDS DPW PRINC	2,500.00
			A.9730.7000	BAN DOWNTOWN IMPROVMT INT	8,584.64
F.1990.4900	CONTINGENCY	25,000.00	F.1950.4420	PROPERTY TAXES	25.37
F.8310.1050	ADMIN.SICK	2,313.98	F.1980.4000	MTA PAYROLL TAX	152.03
F.8310.2500	ADMIN.OTHER EQUIP	151.12	F.8310.1010	ADMIN.PS BILLING CLERK	336.02
F.8310.4310	ADMIN.TELEPHONE	3,845.14	F.8310.2200	ADMIN.OFFICE EQUIPMENT	2,700.00
F.8310.4510	ADMIN.ADVERTISING	1,000.00	F.8310.4100	ADMIN.GENERAL EXPENSE	14,192.89
F.8310.4530	ADMIN.EQUIPMENT MAINT	1,000.00	F.8310.4490	ADMIN.LEGAL	16,192.63
F.8320.2500	SOURCE.EQUIPMENT	2,500.00	F.8310.4500	ADMIN.CONTRACTUAL	11,000.00
F.8320.4100	SOURCE.GENERAL EXPENSE	728.86	F.8310.4710	ADMIN.POSTAGE & PRINTING	3,713.61
F.8320.4300	SOURCE.ELECTRICITY	13,745.29	F.8320.4330	SOURCE.CHEMICALS	1,029.60
F.8320.4540	SOURCE.GENERAL MAINT	470.04	F.8320.4500	SOURCE.CONTRACTUAL	13,420.20
F.8330.1000	PURIFICATION.PS	19,855.32	F.8320.4530	SOURCE.EQUIPMENT MAINT	11,421.20
F.8330.1040	PURIFICATION.VACATION	1,600.00	F.8330.1200	PURIFICATION.OT	2,135.46
F.8330.2200	PURIFICATION.OFFICE EQUIP	1,479.24	F.8330.2300	PURIFICATION.AUTO EQUIP	7,830.20
F.8330.4130	PURIF.BUILDING SUPPLIES	2,606.54	F.8330.2500	PURIFICATION.EQUIP	1,520.25
F.8330.4230	PURIFICATION.LAB SUPPLIES	1,000.00	F.8330.4100	PURIFICATION.GENL EXP	1,182.32
F.8330.4320	PURIFICATION.FUEL	7,861.13	F.8330.4150	PURIF.CAR & TRUCK GAS	750.47
F.8330.4330	PURIFICATION.CHEMICALS	6,352.98	F.8330.4300	PURIFICATION.ELECTRICITY	11,983.66
F.8330.4340	PURIFICATION.ANALYSIS	2,931.00	F.8330.4500	PURIF.CONTRACTUAL	2,157.00
F.8330.4520	PURIF BUILDING MAINT	1,892.78	F.8330.4530	PURIF.EQUIPMENT MAINT	2,583.85
F.8330.4610	PURIF.WASTE REMOVAL	15,300.00	F.8340.1000	DISTRIBUTION.PS	1,364.86
F.8330.4630	PURIFICATION.DEC PERMITS	42.50	F.8340.1200	DISTRIBUTION.OT	11,630.68
F.8330.4720	PURIFICATION.EDUCATION	1,587.00	F.8340.2500	DISTR.OTHER EQUIP	2,103.00
F.8340.2000	DISTR.EQUIP OUTLAY	5,000.00	F.8340.4100	DISTR.GENERAL EXP	3,981.77
F.8340.4120	DISTRIBUTION.UNIFORMS	1,315.16	F.8340.4400	DISTRIBUTION.INSURANCE	2,068.92
F.8340.4150	DISTR.CAR & TRUCK GAS	1,533.13	F.8340.4500	DISTR.CONTRACTUAL	2,683.91
F.8340.4300	DISTRIBUTION.ELECTRICITY	2,593.54	F.8340.4530	DISTR.EQUIPMENT MAINT	11,380.31
F.8340.4440	DISTR.METER REPAIRS	2,550.00	F.9010.8000	STATE RETIREMENT	11,186.32
F.8340.4450	DISTR.SERVICE REPAIRS	2,445.77	F.9055.8000	INSURANCE - DISABILITY	166.60
F.8340.4540	DISTR.GENERAL MAINT	2,940.00	F.9060.8000	INSURANCE - HEALTH	12,486.76
F.8340.4580	DISTR.EQUIPMENT RENTAL	2,000.00	F.9710.6010	SERIAL BONDS DPW PRIN	2,500.00
F.8340.4870	RADIO READS	15,742.00	F.9730.6010	BAN.DPW EQUIP PRINCIPAL	2,775.00
F.9030.8000	SOCIAL SECURITY	636.37			
F.9035.8000	MEDICARE	85.35			
F.9040.8000	WORKERS COMPENSATION	5,912.71			
F.9089.8000	OTHER EMPLOYEE BENEFITS	1,301.37			
F.9710.7010	SER BONDS.DPW INTEREST	675.00			
F.9730.7020	BAN.WATER SYSTEM IMP INT	10,661.57			

Ayes: Trustees Chan and Behringer and Mayor Purcell

Nays: None

**ADJOURNMENT:**

**On a motion by Trustee Chan seconded by Trustee Behringer, with all in favor, no further business, the meeting was adjourned at 6:30 PM.**

Respectfully submitted,

**Virginia Carey**  
Village Clerk

