

**BOARD OF TRUSTEES MEETING
TUESDAY, DECEMBER 20, 2016**

The second of the bi-monthly meetings of the Board of Trustees was held on Tuesday, December 20, 2016 at 7 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor James Purcell called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

Present: Mayor Purcell; Trustees Conklin, Behringer, Dwyer and Chan

Also present: Attorney Bonacic, Police Chief Conklin, DPW Supervisor Linderman, Chief Water Plant Operator Mabee, Treasurer Murray, Engineer John O'Rourke, Kelly Naughton, Esq., Village Clerk Carey and Deputy Clerk Baxter

Absent: Building Inspector Wilkins

EXPRESSION OF SYMPATHY – MORTON MARSHAK, ESQ.:

The Village Board expressed their sympathy at the passing of Morton Marshak, Esq. on December 11, 2016 at the age of 82. Mr. Marshak was a local attorney and former Town of Monroe Justice with his office at 1 Stage Road, right next door to Village Hall. The Board offered to his family their sincere expression of condolence to his family. A moment of silence followed.

EXPRESSION OF SYMPATHY – BENJAMIN A. GILMAN, FORMER CONGRESSMAN:

The Village Board expressed their sympathy at the passing of former Congressman Benjamin A. Gilman at the age of 94 on December 17, 2016. Mr. Gilman, a lifelong area resident served 30 years (1973-2003) in Congress. He rose to chairman of the House International Relations Committee, and traveled the world crusading for human rights, he was admired for his devotion to constituent service. He served as an attorney for a number of governmental agencies and civic groups and was elected to the state Assembly in 1966. He won his first congressional election in 1972. After the 2000 census, New York had to cut two congressional districts. He was an older member of Congress, and New York republicans eliminated his district by redistricting. Before leaving Congress in 2003, he was awarded the State Department's highest honor – the Distinguished Service Gold Metal. SUNY Orange's Gilman Center for International Education in Middletown is named in his honor. A moment of silence followed.

RETIREMENT – JAY WILKINS, BUILDING INSPECTOR:

Mayor Purcell announced that the Village Board has been advised that Jay Wilkins, Building Inspector, will be retiring from the Village on December 31, 2016. The Board officially commended Jay for his 28+ years of selfless dedication service to the Village of Monroe and wished him continued good luck, good health and a long and happy retirement.

SEASONAL HEAVY EQUIPMENT OPERATORS: FRANCIS M BEAMS AND KEITH E LUNDGREN:

On a motion by Trustee Behringer, seconded by Trustee Conklin, it was:

RESOLVED, the Village Board approved the following appointments to the position of seasonal full-time Heavy Equipment Operator for the period January 3, 2017 to March 15, 2017 at the hourly rate of \$24.28/hour:

Francis M. Beams, 241 North Main Street, Monroe, NY 10950

Keith E. Lundgren, 111 Silver Maples Drive, Harriman, NY 10926

Ayes: Trustees Conklin, Behringer, Dwyer and Chan

Nays: None

APPOINTMENT - PLANNING BOARD MEMBER – GARY PARISE – 5 YEAR TERM:

On a motion by Trustee Conklin, seconded by Trustee Chan, and carried, the topic was tabled for discussion in Executive Session.

BOND REDUCTION – MONROE COPY CENTER 412 NORTH MAIN ST. (TM# 202-1-3):

On a motion by Trustee Conklin, seconded by Trustee Chan, it was:

RESOLVED, the Board of Trustees accepted the recommendation of Lanc & Tully, Engineering, John O’Rourke, P.E., for reduction of the Monroe Copy Center Bond in the amount of \$145,279.70. (Amount held by the Village \$167,651.20 - \$145,279.70 = \$22,371.50 (10% retainage held)).

Ayes: Trustees Conklin, Behringer, Dwyer and Chan

Nays: None

MOMBASHA RESERVOIR DAM REPLACEMENT SPILLWAY DESIGN AUTHORIZATION – LBG ENGINEERING SERVICES, P.C.:

A Proposal was received from LBG Engineering Services for a replacement spillway design for Mombasha Lake. The current spillway has deteriorated and does not meet the current regulatory requirements for passing peak flows from the lake. The NYS Department of Environmental Protection, Bureau of Flood Protection and Dam Safety has directed the Village to submit an application for correcting the spillway deficiencies. The application must include as supporting documents, an engineering design report, construction drawings and specifications for correcting the spillway deficiencies. A proposal was received from LBG Engineering Services to complete the work. LBG has done satisfactory work in the past that include a Water Supply Adequacy Study and Ground Water Exploration Program. Discussion followed: Trustee Dwyer inquired as to whether Delaware Engineering was involved in this project. Eng. O’Rourke confirmed they were not. LBG Engineering has been on the project since its inception when the dam was declassified from Class B to Class A (Low Hazard), and to bring in another firm at this stage would be pointless, and would cost the Village more money in the long run. Trustee Murray clarified that this is classified as professional services, and you do not need to go out to bid for professional services.

On a motion by Trustee Chan, seconded by Trustee Conklin, it was:

RESOLVED, the Board of Trustees approved LBG Engineering Services proceeding with the design of a replacement spillway for Mombasha Lake Dam. The following scope of work to be budgeted from H5197.222 Water System Improvements:

Task 1 – Address Dam Safety Comments in 9/28/16 letter -	\$2,800.00
Task 2 – Design of Spillway	7,200.00
Task 3 – Preparation of Design Documents	7,600.00
Task 4 – Preparation and submittal of Permit Application	2,300.00
Task 5 – Project Management	<u>1,200.00</u>
	\$21,100.00

Ayes: Trustees Conklin, Behringer, Dwyer and Chan

Nays: None

REQUEST FOR RETURN OF ESCROW, FRANK PAUL, JR. NORTH MAIN DRIVEWAY APRON:

On a motion by Trustee Chan, seconded by Trustee Conklin, it was:

RESOLVED, the Board accepted the endorsement of Lanc & Tully Engineering and Surveying, PC and approved the release of the \$250.00 escrow on file with the Village relative to a recent sidewalk driveway apron installation at 209 North Main Street to Frank Paul, Jr.

Discussion followed. Trustee Dwyer inquired as to how the amount of \$250.00 was determined. Mayor Purcell stated that it was the Board who determined that amount when it was discussed. The Board wanted the contractor who did the initial work to do this additional project for Mr. Paul but they refused, so Mr. Paul secured another contractor to perform the work. Eng. O’Rourke inspected the completed job to ensure it met with the Village requirements, and upon completion, a letter was presented to the Board approving that the escrow of \$250.00 could be returned to Mr. Paul. Trustee Dwyer wanted to go on record stating that the Board granted the opportunity to put this additional driveway in because we had set a precedent. Mr. Paul’s neighbor was the first person to get a second driveway installed because he threatened a lawsuit and Mr. Paul was the second. It was because of Mr. Paul’s own selfish reasons that he began the

work on his own, went around the process and began the work without a permit, and the Engineer was onsite to inspect it after the fact.

Ayes: Trustees Conklin, Behringer, Dwyer and Chan

Nays: None

MILL POND DAM REHABILITATION PAYMENTS #1 AND 2 – BOYCE EXCAVATING CO., INC. (CDBG-DR Program, Federal Contract No.: B-12-UT-36-0001):

On a motion by Trustee Conklin, seconded by Trustee Chan, it was:

RESOLVED, the Board accepted the recommendation of Lanc & Tully Engineering, PC, John O'Rourke, PE and approve Payments #1 and #2 for the Mill Pond Dam Rehabilitation Project (CDBG-DR Program, Federal Contract No.: B-12-UT-36-001) submitted by Boyce Excavating Co., Inc. as follows:

Payment Request #1 – for period ending 11/30/16	\$340,877.67
Payment Request #2 – Release of Retainage including Maintenance Bond and Lien Release	\$ 17,940.93

Discussion followed. Trustee Dwyer asked Eng. O'Rourke if grout was applied to the back of the dam wall. Eng. O'Rourke replied that stones that had fallen from the face of the dam were put back in, and there was no physical pointing done to the face of the dam, only the spillway, that was not part of the scope of work. It was replace in kind. Trustee Dwyer further inquired as to why a smaller pipe was replaced

Trustee Chan asked for clarification on where the funds came from to perform the work on the dam. Mayor Purcell stated that all the money came from the grant. It was FEMA money left over from Hurricane Irene that filtered through Orange County Community Development and that the Village was one of the first ones to get money from that. They will also reimburse us for all of our engineering and design costs as well.

Trustee Dwyer asked Eng. O'Rourke what the reasoning was behind the design change and the change in diameter of the culvert pipe used for drainage from 24 inches to 14 inches. Eng. O'Rourke explained that due to the de-classification of the dam, the cost and area of impact, the size of the pipe could be reduced, that 30 inches was now oversized.

Ayes: Trustees Conklin, Behringer, Dwyer and Chan

Nays: None

COMPLETION OF PROBATIONARY PERIOD: DISPATCHERS GAMB, HALEY, FACCINI AND CROSSING GUARD PLUNKETT:

On a motion by Trustee Dwyer, seconded by Trustee Behringer, it was:

RESOLVED, having exceeded the maximum probationary term required by Orange County Human Resources the following employees have satisfactorily completed the probationary term and are hereby given permanent status for civil service requirements:

Matthew Gamb, P/T Dispatcher August 24, 2016 (\$20.81/ hr.)
Richard Haley, P/T Dispatcher September 15, 2016 (\$20.81/ hr.)
Christina Faccini, P/T Dispatcher December 16, 2016 (\$20.81/ hr.)
Brendan Plunkett, School Crossing Guard December 16, 2016 (\$16.88/hr.)

Ayes: Trustees Conklin, Behringer, Dwyer and Chan

Nays: None

COMPLETION OF PROBATIONARY PERIOD - CONKLIN:

One a motion by Trustee Dwyer, seconded by Trustee Behringer, it was:

RESOLVED, having exceeded the maximum probationary term required by Orange County Human Resources the following employee has satisfactory completed the probationary term and is hereby given permanent status for civil service requirement:

David Conklin, Police Chief December 1, 2016 (\$120,500)

Ayes: Trustees Behringer, Dwyer and Chan
Nays: None
Abstain: Trustee Conklin

POLICE PROMOTION – KYLE MAHONEY, DETECTIVE:

On a motion by Trustee Dwyer, seconded by Trustee Conklin, it was:

RESOLVED, the Board of Trustees accepted the recommendation of Police Chief Conklin and approved the following promotion:

Kyle Mahoney to the position of Police Detective effective January 2, 2017 as per the Agreement between the Village of Monroe and the Monroe Police Benevolent Association at a salary of \$88,612.00.

Ayes: Trustees Conklin, Behringer, Dwyer and Chan
Nays: None

MORATORIUM 90 – DAY EXTENSION:

Trustee Dwyer suggested a 6 month extension for the Moratorium. The Committee worked extremely hard for 2 years on this plan and giving the Board only 90 days isn't a sufficient amount of time to decipher through all the data, it just doesn't seem like ample time to do our due diligence. Mayor Purcell interjected and expressed his opinion that the Board had 2 years to review this information. That is ample time to review and address any and all questions to the Committee. This Comprehensive plan was developed by the Public and he would be happy to provide him with a 10 minute dissertation of how this plan developed. This plan has been vetted by the Public, they have had plenty of time to review and propose their concerns and have their questions answered by the Committee Members, Buildings Department, and Consultants. We even offered a Workshop, there were a few concerns, but for the most part, it created a lot of good conversations. And it also has to be mentioned that the County gave us an outstanding letter of support of all these Local Laws, without asking us to make any changes to them, so I say we have done our due diligence. To make it sound like the Board has not had opportunity to vet a process is dead wrong. Are we going to do the business of the Village, or are we going to let politics dictate terms of a select few Mayor Purcell said. Trustee Dwyer asked Mayor Purcell if he was suggesting that is what he is trying to do. Mayor Purcell disagreed and stated that it seemed like a kneejerk reaction to something that has been in the process for a long time. Mayor Purcell doesn't disagree with having more time, but what we need to recognize that we will be putting a lot of people sitting out there with permits, waiting to go to work to wait still. We need to be cognizant of both sides of what is going on. Mayor Purcell reiterated multiple times that the Board has had ample time to review the documentation provided to them and the need to keep moving forward on this process. Mayor Purcell asked Attorney Bonacic how many times that they could extend the moratorium. Attorney Bonacic stated that you have 12 months total for the moratorium, so the Village currently has 6 months remaining. Trustee Dwyer agreed as long as there is a constant and thorough dialog through the remaining process. Trustee Dwyer stated that the information that was provided to him on the disk was not redlined, therefore, at least for him, it makes it extremely difficult to follow. If he is asked to review something, he wants to know exactly what he needs to review, and that was part of the problem. That is why he asked for the redlined version on the thumb drive. This would allow him to zero in on the areas where there were changes. The size of the documents was close to a thousand pages, and there were changes on over 900 pages of it. Trustee Dwyer acknowledged that people work at different speeds and may have more time than others to devote to a project of this size. Trustee Dwyer agreed to a 90 day extension, with the possibility of another 3 months if needed.

On a motion by Trustee Conklin, seconded by Trustee Behringer and carried, it was:

WHEREAS, the purpose of Local Law 2 of 2016 was to protect the public health, safety and welfare of the residents of the Village of Monroe and to maintain the *status quo* of certain residential development in the Village while the Board of Trustees completes its comprehensive zoning review, including the adoption of zoning regulations; and

WHEREAS, the Board of Trustees found that appropriate measures needed be taken to secure a temporary reasonable halt on certain residential permits, certificates of occupancy and approvals for development within the SR 10 and SR 20 zoning districts during such review; and

WHEREAS, without the temporary halt, there remains the potential that certain primary residential uses could be located in areas within the Village which would be unsuitable or incompatible with the decisions by the Board of Trustees in finalizing its Comprehensive Plan and zoning regulations;

WHEREAS, the potential for such unsuitable and incompatible residential uses would have materially adverse and irreversible impacts on the Village; and

WHEREAS, Local Law 2 of 2016 expires on December 20, 2016; and

WHEREAS, the Board of Trustees desires to maintain the temporary halt that has been put into place by the moratorium until such time as the Board finalizes its Comprehensive Plan and Zoning Code amendments, which is anticipated occur within ninety (90) days following December 20, 2016.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Monroe that the Board of Trustees hereby extends the moratorium on certain permits, certificates of occupancy and approvals for residential development instituted by Local Law 2 of 2016 for a period of ninety (90) days from the date of its scheduled expiration (12/20/16), with an additional 3 month extension if so needed.

Ayes: Trustees Conklin, Behringer, Dwyer and Chan

Nays: None

Completing the SEQRA process and Adopting Local Laws 5, 7, 8 and 9 of 2016 Amending the Comprehensive Plan, the Zoning Code, and Various Chapters of the Code of the Village of Monroe

On a motion by Trustee Conklin, seconded by Trustee Chan, and carried, the topic was tabled for discussion in Executive Session.

NORTH MAIN STREET SIDEWALK REPLACEMENT PAYMENT #2 CONSORTI BROS. PAVING AND SEALCOATING, INC.

On a motion by Trustee Conklin, seconded by Trustee Chan, it was:

RESOLVED, the Board of Trustees accepted the recommendation of Lanc & Tully Engineering PC, John O'Rourke, PE and approved payment No. 2 as requested by Consorti Bros. Paving and Sealcoating, Inc., for the North Main Street Sidewalk Replacement Project in the amount of \$26,049.33. (Orange County Community Development Project – Federal Contract No.: B-15-UC-36-0105 / County Contract No.: 30/158693.7150A15)

Ayes: Trustees Conklin, Behringer, Dwyer and Chan

Nays: None

424-434 NORTH MAIN STREET PLANNING BOARD FEE WAIVER REQUEST:

See minutes 12/12/16

Discussion following on refunding mandatory Planning Board fees paid by developers Joel Mann and Nathan Brach.

On a motion by Trustee Conklin, seconded by Trustee Chan, it was:

RESOLVED, the Board of Trustee denied the request of Joel Mann and Nathan Brach, owners of 424-434 North Main Street, for refund of the monies paid to the Village Planning Board for several mandatory fees in the amount of \$5,341. Property is currently located in the Village's GB zoning district. Request was being made due to the pending changes to the Village's Comprehensive Plan and Zoning Map, their initial proposed plans may be drastically changed and it is impractical and uneconomical to proceed until the Village has finalized the Comprehensive Plan and Zoning Map.

Discussion followed. Village Attorney Bonacic stated that he spoke with Planning Board Secretary Debbie Proulx and was informed that these monies were not being held in escrow. These are conditional fees that needed to be paid to go before the Planning Board.

Ayes: Trustees Conklin, Behringer, Dwyer and Chan

Nays: None

MAYOR'S REPORT:

HAPPY HOLIDAYS: Mayor Purcell and each Board Member wished everyone a Merry Christmas, Happy Chanukah, Happy Kwanza and a Happy and Prosperous New Year.

Mayor Purcell advised the Board that he has been notified that the Village has been awarded on Orange County Community Development Grant in the amount of \$60,000.00 to complete the remainder of the sidewalks on North Main Street from Ash to Rt. 208. Lanc & Tully Engineering has already been asked to begin drafting the planning specs.

Trustee Dwyer advised the Board that he will be drafting a letter to the Attorney of the Bridges of Lake Parc property to advise them of the Village's desire to enter into negotiations to obtain the property. He will prepare his letter on official Village letterhead and submit it to Attorney Bonacic for review as well as to the Village Board.

PUBLIC COMMENT:

PRESENT 6

TIME: 8:03 PM

Resident Bonnie Franson questioned the Roscoe Smith property and whether it was specific to their discussion of the Environmentally Sensitive Overlay District. Eng. O'Rourke stated that it was not. Ms. Franson disagreed that the Roscoe Smith property is in fact impacted by the Environmentally Sensitive Overlay District. She asked Mayor Purcell if the letters of support that he spoke of earlier were letters of support from the County regarding only the Local Laws or the Comprehensive Plan as well. She indicated that she had made some phone calls to the County and the person she spoke with indicated that they had not received a copy of the revised Comprehensive Plan. Attorney Naughton stated that she sent out all documentation to the County and has acknowledgement of its receipt. Ms. Franson also stated that she believes based on what research she has completed that the demographic numbers used in the revised Comprehensive Plan were incorrect, therefore calculating an inaccurate affordable housing target. She also requested that the redlined version of the revised Comprehensive Plan, the EAF form and the revised zoning map showing current or proposed changes all be posted on the Villages website. Mayor Purcell stated that he was taking notes and would look into her request.

Resident John Karl stated that he has seen in the paper that other municipalities were looking to hire seasonal HEO's (heavy equipment operators) and that their ads specifically stated that they were subject to physicals and drug tests. He asked if we were doing the same with the seasonal men the Village was looking to bring on. Mayor Purcell stated that Supervisor Linderman confirmed their DOT physicals were up to date before being hired.

Mr. Karl agreed that it was a good idea, you need to protect yourselves from any liability. Mr. Karl also stated on a separate note he has information regarding three other carnival venues for him to look in to, they all come highly recommended.

Ms. Franson asked if a decision had been made yet regarding the disbanding of the AARB. Mayor Purcell confirmed that this topic is included in the revised Comprehensive plan and will be reviewed again during the 3 month moratorium extension that was put in place at the 12/12/16 meeting. She asked because there had been mention of a negative declaration, and Mayor Purcell again confirmed that with the 3 month extension, it is still in the decision making stage and nothing has been determined as of yet.

Resident Greg Panzarella asked for confirmation that Boyce Excavating was done working on Gilbert Street for the winter months. Mayor Purcell explained that the majority of the work had been completed for the winter, but there was still some small projects like patch work and cleaning of ditches that would still be done but not cause the road to be closed. The signs along the road have either been covered or removed, and work should resume in the spring. Mr. Panzarella asked Supervisor Linderman if he was satisfied with the way the road had been left for the winter. Supervisor Linderman stated he felt that the road had been left in pretty good shape. He confirmed also that they still have some work to come back and do, like the cleaning of the ditches to ensure that the water runs smoothly. Mr. Panzarella wanted to point out that in front of 81 Gilbert Street traffic is coming to a complete stop due to a sinking manhole. He also mentioned that the pavement in front of 62 Gilbert Street is so uneven that it is causing traffic to divert into the other lane to avoid it. Trustee Conklin confirmed that she was on that road again today and that it is in terrible condition. Mayor Purcell stated that both Supervisor Linderman and Village Engineer O'Rourke will continue to meet regarding the Gilbert Street project, both are aware of these issues, and will work together to get them resolved.

Trustee Dwyer asked with Chief Water Plant Operator Mabee what work he had been performing a week prior during the evening hours on Gilbert Street. Mr. Mabee explained that he received a call regarding a possible water main leak. The initial report showed no chlorine residue so they dug into the ground to the service line which was dry. After further inspection it was determined that it was simply runoff from the hill behind 81 Gilbert Street. Supervisor Linderman stated that in his 30 years working for the DPW, there has always been water runoff in that location. Mayor Purcell stated that they will look into putting in a culvert of some kind to divert the direction in which the water flows.

Trustee Dwyer also inquired about another incident along Gilbert Street when they were paving after dark. He stated that there were no flagmen on the job and traffic was once again, driving into oncoming traffic to avoid the work. Trustee Dwyer called it in to the Police Department and reported it, as well as requested that an officer come down to assist with traffic. Mayor Purcell asked for the date and while Chief Conklin could not recall it, he stated that it did appear on the blotter report. Mayor Purcell asked Trustee Dwyer to follow up on the date and blotter report so it can be provided to Boyce as well. He also mentioned that even though it is a construction zone people are still driving too fast and asked Chief Conklin to perhaps have more of a police presence along Gilbert Street to slow them down. Chief Conklin asked if there was a way to lower the speed limit temporarily while the road is being worked on. Mayor Purcell confirmed that in order to reduce the speed limit it would require passing a local law. Ms. Franson said she is pleased that the Village is continuing to pursue obtaining the Roscoe Smith property.

EXECUTIVE SESSION:

On a motion by Trustee Conklin, seconded by Trustee Behringer, with all in favor, the meeting was closed at 8:40 PM. Following a 5-minute recess, the Board convened in Executive Session for discussion of Building Department personnel.

Respectfully Submitted,

Ann-Margret Baxter
Deputy Clerk

Executive Session Minutes compiled by Mayor Purcell.

OPEN SESSION: on a motion by Trustee Conklin seconded by Trustee Dwyer and carried, the Open Meeting resumed at 10:50 PM.

APPOINTMENT – PLANNING BOARD – GARY PARISE – 5 YEAR TERM:

On a motion by Trustee Conklin, seconded by Trustee Chan, it was:

RESOLVED, the Board of Trustees reappointed Gary Parise as a member of the Village of Monroe Planning Board for a 5-year term, January 1, 2017 to January 2022. The Board thanked Gary for his 19 years of dedicated service to the Planning Board.

Ayes: Mayor Purcell, Trustees Chan and Conklin
Nays: Trustees Dwyer and Behringer

ADJOURNMENT:

On a motion by Trustee Conklin seconded by Trustee Behringer and carried, no further business, the meeting was adjourned at 11:00 PM.

Ayes: Trustees Chan, Behringer, Dwyer and Conklin
Nays: None

MONTHLY REPORTS:

Department reports were accepted as file on a motion by Trustee Conklin, seconded by Trustee Behringer, with all in favor, the department monthly reports were accepted and filed.

**NOVEMBER 2016 VILLAGE CLERK'S REPORT SUBMITTED BY VIRIGNIA CAREY,
VILLAGE CLERK:**

- 1] Minutes prepared, associated correspondence and Legal Notices completed for the November 1st and 15th Meetings and Special Meeting of 11/22. Associated correspondence completed.
- 2] Permits issued: Handicap Parking: 11 Garage Sale: 1
- 3] Collection of November Water Rents
- 4] Closed out mailing machine for month on 11/30.
- 5] Unpaid Village Taxes forward to Orange County Dept. of Finance on 11/1.
- 6] Bi-Weekly payroll worksheets completed and submitted.
- 7] Daily retrieval of messages left after hours and responded as required.
- 8] Health Insurance transactions completed
- 9] Required paperwork filed with O.C. Department of Human Resources
- 10] Employee Milestone Anniversaries 2016: 5 Years 3/1 Elizabeth Doherty; 10 Year 4/18 David Lee, 5 Year 6/1 James Gayler, 25 years 9/9 Dianne Martini, 10 year 10/14 Ernest Mabee, 10 years 10/14 Raymond Burke, 20 years 11/4 Larry Giudice; 5 years 11/15 Carin Szkodzinsky
- 11] Vouchers completed as required. Transmittal of money collected completed and bank deposits done.
- 12] Election Day use of Village Boardroom on 11/8.

Deputy Clerk Baxter submitted the Orange County Tourism Grant application for funding the 2016-2017 Calendar year in the amount of \$5,000.

**NOVEMBER 2016 BUILDING DEPARTMENT REPORT AS SUBMITTED BY JAY
WILKINS, BI:**

Building Permits Issued: 33 Rental Inspections Completed: 6 Title Searches Completed: 21
Violations Issued: 9 Building Permit Inspections Performed: 32 C.O.'s Issued: 28
Fire Inspections: 3
Open, active building permits: 194
Building Permit Fees \$ 12,141.00
Rental Permit Fees 300.00
Title Search Fees 2,900.00
\$15,341.00

**NOVEMBER 2016 DPW SUBMITTED BY JOHN LINDERMAN, PUBLIC WORKS
SUPERVISOR:**

REGULAR MAINTENANCE / VILLAGE IMPROVEMENTS:

1. Repaired water main at 30 Chatham Road
2. Trimmed all trees on Lake Street
3. Leaf collection throughout the Village
4. Repaired two street lights on Lake Street
5. Repaired three street lights on Millpond Parkway
6. Cleaned out all drainage on Fitzgerald Court
7. Decorated the Downtown and put up holiday wreaths at the Police Department and Village Hall
8. Four callouts for salting roads

**NOVEMBER 2016 POLICE DEPARTMENT REPORT SUBMITTED BY DAVID CONKLIN,
CHIEF:**

Calls for Service: 1,512 Criminal Offense 202 Non-criminal Offenses 1,310 Arrests 42
Traffic Reports: 252 Traffic Tickets 89 Parking Tickets DWI/DWAI: 6 MVA: 28
Gasoline: \$1.813.13 / 1110 Gal. MVA Accident reports – \$60.50 Foil Requests: \$6.25
Overtime: Shift Coverage: 91 Court 17 4244 Holiday
Other: 15 Turkey Trot / 11.5 SLA / 33 EMT / 15 Active Shooter / 11 CVE / 1 CPR / 19.5
Cases

24 Range / 3 SCP

Training:

Firearms: Krauss / Tenaglia / Ryle / Gatto / Malgieri

