

**BOARD OF TRUSTEES MEETING
TUESDAY, APRIL 4, 2107 @ 7 PM
(www.villageofmonroe.org)**

The first monthly meeting of the Village of Monroe Board of Trustees was held Tuesday April 4, 2017 at 7:00 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, NY. Mayor Purcell led in the pledge to the flag and called the meeting to order. Emergency exits were announced.

Present: Mayor Purcell; Trustees Conklin, Chan, Dwyer, and Behringer
Also present: Attorney Bonacic, Village Clerk Baxter and Deputy Clerk Zahra

MINUTE APPROVAL: MARCH 7th AND 21st

On a motion by Trustee Behringer seconded by Trustee Conklin, the Minutes of the March 7th and 21st, 2017 Meetings were approved.

Ayes: Trustees Conklin, Behringer, Dwyer and Chan
Nays: None

**AMENDMENT TO SERVICE FEE WAIVER FOR DELINQUENT WATER ACCOUNTS
LEVIED TO VILLAGE TAX:**

(See Minutes 6/1/10, Pg. 239)

Due to a miscommunication between the Water Department and the Clerk's Office, the February 2017 water bills were generated before penalty was posted. As a result, a group of water accounts that were paid in full were left with a small open balance because the penalty was not reflected in the amount due at the time of billing. February is the last billing of this fiscal year, and any open balances are levied to the residents 2018 Village Tax roll. A conference call was held with Trustee Chan, the Village Clerk, the Water Billing Control Clerk and a representative of Software Consulting Associates, Inc., the company that manages the utility billing software. Following a review of circumstances, Trustee Chan suggested for this time only, amending the Village's prior resolution of 6/1/10, and that the Village would exempt any delinquent water account balances of \$10 or less, and allow them to just be carried over to the next billing cycle for May 2017. On a motion by Trustee Chan, seconded by Trustee Dwyer, it was:

RESOLVED, the Board of Trustees accepted Trustee Chans recommendation and does hereby amend the resolution of 6/1/10 (Minutes 6/1/10, pg. 239) and exempt from levy to Village Tax for FY/2018 any delinquent water account balances of \$10 or less, and

IT IS FURTHER RESOLVED, that the Water Billing Control Clerk is hereby directed to carry over any balances of \$10.00 or less to the May 2017 water billing cycle for this one instance.

Ayes: Trustees Conklin, Behringer, Dwyer and Chan
Nays: None

**PUBLIC HEARING SCHEDULING: OC COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAM FUNDING APPLICATION 2018:**

On a motion by Trustee Conklin, seconded by Trustee Dwyer, with all in favor, it was:

RESOLVED, the Board of Trustees authorized a Public Hearing to be scheduled on Tuesday, April 18, 2017 at 6:45 PM to invite public comment and suggestions regarding projects to be considered for funding under the Orange County Community Development Program. Under this program a variety of physical improvements as follows are eligible for funding:

1. Acquisition and Disposition of Real Property
2. Public Works, Public Facilities or Site Improvements
3. Code Enforcement (Housing and Health Codes)
4. Clearance, demolition and rehabilitation for public use or economic development
5. Housing rehabilitation loan and grants
6. Special projects for elderly and handicapped
7. Provision of Public Service (Shelters, Clinics, Senior Nutrition, etc.)
8. Payment of non-federal shares of other grant programs
9. Relocation payments and assistance

The deadline is April 14, 2017.

APPOINTMENT – PUBLIC WORKS MAINTENANCE WORKER – TIMOTHY STAIANO:

On a motion by Trustee Behringer, seconded by Trustee Conklin, it was:

RESOLVED, the Board approved the recommendation of DPW Supervisor Linderman to appoint Timothy Staiano to the fulltime position of Public Works Maintenance Worker. Mr. Staiano currently holds the position of Laborer and has been pre-approved to move into this position by the Orange County Department of Human Resources. Effective date of classification change is Thursday, April 13, 2017, at the rate of pay of \$31.56/hour.

Ayes: Trustees Conklin, Behringer, Dwyer and Chan

Nays: None

APPOINTMENT –FULLTIME LABORER – KEITH LUNDGREN:

On a motion by Trustee Behringer, seconded by Trustee Conklin, it was:

RESOLVED, the Board approved the recommendation of DPW Supervisor Linderman and appointed Keith Lundgren to the fulltime position of Laborer. Mr. Lundgren was hired in January 2017 as a seasonal HEO Operator to assist the department during the winter months and has proved to be an effective worker and an asset. He currently holds a CDL license. Mr. Lundgren has been pre-approved to move into this position by the Orange County Department of Human Resources. Effective date of employment is Thursday, April 13th, 2017. The Board approved crediting Mr. Lundgren with his 3 months seasonal employment towards his probationary period and increase his salary to \$25.28/hour with an anniversary date of 1/3/18. At the completion of his first year of employment, he will be eligible for a salary increase according to the IBEW contract. Discussion followed.

Trustee Chan asked DPW Supervisor Linderman if the appointment of Mr. Lundgren would bring the DPW crew back to full staff. Mayor Purcell interjected and advised Trustee Chan that the hiring of an additional crew member had been factored into this year's budget. Supervisor Linderman confirmed that with this appointment, along with the return of Mike Hipsman, who has been out on disability, he would be back to a full crew.

Ayes: Trustees Conklin, Behringer, Dwyer and Chan

Nays: None

CRYSTAL RUN HEALTHCARE LAB BUILDING – ALTERNATE ENGINEER:

On a motion by Trustee Conklin, seconded by Trustee Behringer, it was:

RESOLVED, the Board approved the Planning Board's request to use alternate engineer, Michael Aiello, PE, PLLC PO Box 226, Montgomery, NY, to review the amended site plan for Crystal Run Healthcare – Lab Building due to a conflict between both Lanc & Tully and DePuy Engineering and Land Surveying.

Ayes: Trustees Conklin, Behringer, Dwyer and Chan

Nays: None

BOND – THREETEL HOLDINGS, 326 ROUTE 208 (TM # 203-3-3.2):

On a motion by Trustee Conklin, seconded by Trustee Behringer, it was:

RESOLVED, the Board accepted the recommendation of the Planning Board's engineer, John O'Rourke, P.E., Lanc & Tully Engineering, and approved the acceptance of a cash bond or local bank Letter of Credit as surety for Threetel Holdings proposed construction cost estimates in the amount of \$25,147.70 for the warehousing and bakery project located at 326 State Route 208.

Ayes: Trustees Conklin, Behringer, Dwyer and Chan

Nays: None

BOND – LUKE AND FRIENDS DAYCARE CENTER, 11 TALMADGE CT (TM # 201-1-9.3):

On a motion by Trustee Conklin, seconded by Trustee Chan, it was:

RESOLVED, the Board accepted the recommendation of the Planning Board’s engineer, John O’Rourke, P.E., Lanc & Tully Engineering, and approved the acceptance of a cash bond or local bank Letter of Credit as surety for proposed construction cost estimates in the amount of \$32,153.90 for the expansion to the existing day care center located at 11 Talmadge Court.

Ayes: Trustees Conklin, Behringer, Dwyer and Chan
Nays: None

BUDGET ADOPTION FY/2018:

On a motion by Trustee Conklin, seconded by Trustee Chan, it was:

RESOLVED, the Board of Trustees adopts the Budget for Fiscal Year 2018 as follows:

General Fund: \$9,847,598 Water Fund: \$1,968,824

Amount to be raised by taxes \$6,895,935

Tax Rate per thousand of assessed valuation: \$42.36

Increase - \$99.50 on a \$50,000 assessed valuation
 \$199.00 on a \$100,000 assessed valuation

Tax Rate Increase Rate: 4.93%

Revenues: \$2,716,663
Appropriated Fund Balance: \$235,000

Discussion followed. Trustee Dwyer stated that since the last budget workshop he has discovered some errors, and stated that he only just reviewed it today, but he would like the Board to look into further and requested that the budget adoption be tabled for further review. The Board agreed to meet again on Thursday, April 13, 2017 for an additional budget workshop.

On a motion by Trustee Dwyer, seconded by Trustee Conklin, the motion was rescinded. The matter was tabled to the April 18, 2017 agenda.

Ayes: Trustees Conklin, Behringer, Dwyer and Chan
Nays: None

MAYOR’S REPORT:

Mayor Purcell advised the Board that he asked the Police Department and the DPW to provide him with some numbers regarding the dollar amount incurred by them for the past Cheese Festival events. In total between the two departments, it rounds out to about \$7,000. Mayor Purcell stated that he needs to get back to the committee that wants to do it if the Village is willing to support it. Mayor Purcell asked them to consider what they want to do and report back to him. Trustee Conklin asked when he needed to know by and Mayor Purcell clarified that he needed to know their answer in a week or two.

PUBLIC COMMENT: #PRESENT 5 TIME: 7:19 PM

Resident John Karl stated the he was glad to hear that they were postponing the adoption of the budget as he himself discovered some errors as well, and was appreciative that the Board was able to get the budget down to 4.93% from what the tentative budget previously showed.

Resident and business owner Timothy Mitts advised the Board on recent events that have transpired the property he owns, 236 High Street, formally known as Rest Haven (a home for the blind). He stated that Rest Haven has been designated as a Historical Site by New York State. They are also forwarding a request to the Federal Government to pursue its becoming a National Landmark. Should that happen, he projects that the Village could expect some 8,000 tourists

coming to our area to see visit this site. He also stated that the American Foundation of the Blind is currently in the process of moving its location from New York Penn Station down to Washington DC. They are considering shipping artifacts pertaining to Helen Keller to Rest Haven to hold and display for up to 2 years. Mr. Mitts also advised the Board of recent advertising promoting the property as well as the additional work that has been completed in and around the property and that will continue in the upcoming months.

Lastly, Mr. Mitts addressed the Board requesting clarification regarding the moratorium. He indicated that because of the moratorium that is in place he is having difficulty getting a land use decision. He asked if it was because of the way the moratorium is written is the reason why he cannot get a land use decision. Attorney Bonacic advised Mr. Mitts that he is not prepared to discuss that topic this evening and stated that Mr. Mitts should have his attorney contact him to discuss it further.

EXECUTIVE SESSION:

On a motion by Trustee Dwyer, seconded by Trustee Conklin, with all in favor, the meeting was closed at 7:27 PM. Following a 5-minute recess, the Board convened in Executive Session for Attorney/Client.

Respectfully Submitted,

Ann-Margret Baxter
Village Clerk