

BOARD OF TRUSTEES MEETING
TUESDAY, JULY 18, 2017
www.villageofmonroe.org

The July Meeting of the Board of Trustees was held on Tuesday, July 18, 2017 at 7:00 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor James Purcell called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

Present: Mayor Purcell; Trustees Conklin, Behringer, Dwyer and Chan
Also present: Attorney Bonacic, Village Clerk Baxter, Deputy Clerk Zahra, Building Inspector Cocks, Police Chief Conklin, Treasurer Murray, DPW Supervisor Linderman and Water Plant Operator Mabee.

MOMENT OF SILENCE FOR MILITARY SERVICEMEN WHO PERISHED IN MILITARY PLANE CRASH:

Mayor Purcell called for a moment of silence for the 16 servicemen who died in a military plane crash in rural Mississippi on July 10, 2017. Among those who died was Staff Sgt. Joshua Snowden, 31, who resided in Monroe and whose unit was stationed at the Stewart Air National Guard base in Newburgh NY.

MINUTE APPROVAL: JUNE 6th, 13th AND 20th, 2017:

Trustee Dwyer asked Treasurer Murray for clarification on the budget modifications from the June 6, 2017 meeting from insurance recoveries to workers compensation and whether there are state and federal tax implications. Treasurer Murray stated that it was monies that the Village received from the NYS Workers Compensation Board for an employee that was out on workers comp and there are no tax implications to the Village.

On a motion by Trustee Conklin, seconded by Trustee Chan, the Minutes of the June 6th and 20th Meetings, and the Special Meeting of June 13th were approved.

Ayes: Trustees Conklin, Behringer, Dwyer and Chan

Nays: None

BUDGETARY TRANSFERS / MODIFICATIONS:

Trustee Dwyer asked for clarification regarding the transfers from the contingency fund. Treasurer Murray stated that those were budgeted transfers that pertained to the installation of the new phone systems for both Village Hall and PD. These monies had been placed into this account in anticipation of the new systems and now that they are installed the monies are being moved to the necessary accounts.

On a motion by Trustee Conklin seconded by Trustee Chan, with all in favor, it was:

RESOLVED, the Board of Trustees authorized the Treasurer to make the following fund transfers / modifications to balance the budget:

From:	Description	To:	Description	Amount
A.1990.490	Contingency	A.1620.220	VH Office Equipment	8,467.00
A.1990.490	Contingency	A.3120.220	PD Office Equipment	11,533.42
Budget Modifications				
A.2260	Police Services	A.3120.135	PD OT Grants	6,958.52
A.2705	Donations	A.7550.410	Celebrations	8,000.00

COMPLETION OF PROBATIONARY PERIOD – VILLAGE CLERK BAXTER:

On a motion by Trustee Chan, seconded by Trustee Conklin, it was:

RESOLVED, after having satisfactorily completing her 6 month probationary period as Village Clerk, the Board of Trustees does hereby appointment Ann-Margret Baxter to the fulltime, permanent position as Village Clerk effective July 1, 2017 fulfilling the unexpired term of Virginia Carey expiring on March 31, 2019.

Ayes: Trustees Behringer, Dwyer, Chan and Conklin

Nays: None

COMPLETION OF PROBATIONARY PERIOD – DEPUTY CLERK ZAHRA:

On a motion by Trustee Chan, seconded by Trustee Conklin, it was:

RESOLVED, the Board of Trustees accepted the recommendation of Village Clerk Baxter and approved the change in classification from probationary to permanent for Deputy Clerk Kimberly Zahra, retroactive to July 1, 2017. An updated MSD will be submitted to Orange County Department of Human Resources requesting the change in classification.

Ayes: Trustees Behringer, Dwyer, Chan and Conklin

Nays: None

ROSCOE SMITH ACQUISITION DISCUSSION CONTINUED:

(see Minutes 8/19/14, Pg.39, 9/2/14 Pg.44, 1/19/16 Pg.283, 4/21/16 Pg.340, 5/17/16 Pg.348)

Trustee Dwyer addressed the Board to bring them up to date on the recent activities surrounding the possible acquisition of the Roscoe Smith house.

Trustee Dwyer stated that this property has been on the radar for quite some time. He has attended many Planning Board meetings and this property is back to the Planning Board as an active applicant. He firmly believes the Village needs to acquire this property. Trustee Dwyer stated that he believes there is more to this equation and he believes that a meeting should take place between the applicants engineer and the Village to discuss what the Village is actually looking to acquire. Trustee Dwyer stated that he is not sure how the Village gets there, but that we need to get there.

Mayor Purcell commented that there was correspondence from Allen Littman back in January of 2017 which spelled out what was for the Village, and the Board asked for confirmation. Mayor Purcell stated that if he remembered correctly, it was the house, two lots and the appenditures that were on the property. That is what they were offering and while the Village may have asked for other things in the past, they did not appear responsive to that. Trustee Dwyer commented that the applicant's response was that they would live up to the stipulation settlement and that's it.

Building Inspector Cocks interjected and advised Mayor Purcell that the offer that he mentioned is the offer that is still on the table. Trustee Dwyer questioned what that offer specifically entailed and Building Inspector Cocks confirmed that it was the original offer of the house, two lots, etc. Trustee Dwyer continued that since getting on the Board he has seen a lot of maps and other documentation and he still remains confused so he is requesting a meeting. Trustee Dwyer also inquired about the dam on the property and Building Inspector Cocks advised him that the dam has been de-classified. Trustee Dwyer stated that he is not interested in bantering back and forth over it, he would like to set a meeting with the applicants, attorney's and or engineers so we can clearly identify what it is they need so we can get this done. Trustee Dwyer also stated that once that was done, he believes that the Board should put out to the public what it is they are planning to acquire.

Mayor Purcell stated that he is not disagreeing with him but continued that the Board wanted clarification on what specifically the Village would acquire, they also requested a financial plan to show what it would cost should the Village acquire the property. If the Village is going to move forward with this, then it needs to happen quickly. Mayor Purcell

continued that it is more than just a stipulation on the property it is also what is the cost to build it? He continued that there may be other options out there, perhaps the Village grabs it and uses it just as parkland. The clock is ticking.

Trustee Chan commented that since it is now before the Planning Board and we don't move quickly we run the risk of losing it all together. Building Inspector Cocks interjected and stated that the Planning Board will move forward with the approvals, but that the offer is still there and will remain there. Trustee Dwyer added that if we do not accept something, the applicants stated at the last Planning Board meeting that they will continue to show that area with 3 building lots there and those lots will be developed. Trustee Dwyer agreed that they will continue on their process and even commented that the Chairman of the Planning Board commented in open session that the Mayor advised him to not stop the process, to keep things moving, so to that point, if the Village doesn't do something, they will lose the property. Mayor Purcell reiterated that they have been discussing this topic for a year and a half but still gotten an answer. Trustee Dwyer added that they have agreed to abide by the original stipulation. Mayor Purcell questioned what has prevented them from meeting with then again to iron something out. Trustee Dwyer stated that all he has ever gotten was that they would abide by the original stipulation, nothing else.

Mayor Purcell stated that he will call their attorney tomorrow and request a meeting. He continued that the Village has already had this experience before with the airplane in Crane Park and it is like Groundhog Day all over again. If we are going to move forward we need to have a financial plan in place with the stipulation on the property, and if it is not clear to him, then we need to clear that up to make him conscience and comfortable with it. Mayor Purcell continued that first thing tomorrow morning he would force a meeting with the attorney. Trustee Dwyer stated that he believed the meeting should also include their engineer as well, but Mayor Purcell disagreed. Building Inspector Cocks interjected that he believed that the attorney would be willing to meet with them at the next Village Board Meeting. Mayor Purcell stated that he didn't think that the Village should wait that long to meet with them and Trustee Dwyer agreed. Mayor Purcell also stated that they needed to start working immediately on a plan on what it is going to cost, phasing process, what the maintenance will cost, everything that goes along with owning a piece of property like this. It may not be financially feasible if we don't have funding, but instead it may be feasible to keep the property, get rid of the house and keep the property as park land. He agreed that the engineering plan is not clear and the Village still needs clarification on that as well. Trustee Dwyer agreed and stated that the house is the house and that he believes that this is the most beautiful piece of property in the Village next to the lakes and the dam and that we need to acquire it.

EVENT APPLICATION AMENDMENT TO INCLUDE COST REIMBURSEMENT
CLAUSE CONTINUED:

(See Minutes 4/18/17, Pg. 159, Minutes 5/3/17, Pg.167)

Following the June 20th Meeting, Mayor Purcell requested Attorney Bonacic to review the existing event application and include an addendum requiring an event applicant to possibly reimburse the Village of Monroe, at the discretion of the Board of Trustee's, the costs for increased police protection, public safety oversight and public works facilitation, including any additional equipment to adequately and safely control and protect the persons attending the event, the event area and traffic in and around the area and any additional necessary staffing. These reimbursement costs to the applicant shall be capped at 20% of the actual cost to the Village, within the discretion of the Board of Trustees. If the Board of Trustees requires reimbursement, such amounts will be provided to the applicant upon receipt of the costs from the Chief of Police, Highway Supervisor and/or Fire Chief, prior to the approval of the events application. A request for a Cost Reimbursement Waiver shall be made in writing by the applicant to the Village Board and filed with the Village Clerk upon receipt of the costs from the Fire Chief and/or Chief of Police. This may not apply to any mass assemblage that is open to the public and is free of charge, as determined by resolution of the Village Board. Discussion followed.

Trustee Conklin stated that she would like to see the reimbursement be more than 20%. She continued that she would like it to be 100%, but what about 50%. Mayor Purcell

stated that it is up to the Board to determine the percentage. Trustee Chan commented that he is comfortable with the 20%.

Trustee Conklin asked how much the Police Department spent on coverage of the Independence Day 5K. Chief Conklin was unsure of the exact amount and Mayor Purcell stated he believed it was around \$1,500. Trustee Behringer commented that most of the monies spent come from the larger events like the Cheese Festival, etc. Trustee Chan stated that he believed the total amount for the year was between \$15,000-\$20,000. That was budgeted. Trustee Conklin continued that her issue is the events that are held in the Village by persons or organizations that are not from the Village of Monroe, and the residents of the Village are left footing the bill for the extra police and highway support to assist in these events. Trustee Conklin continued that while she has nothing personal against Todd Jennings, he sponsors a great event, she takes issue with the fact that he makes a profit off these events and contributes nothing to these added costs that the Village incurs.

Resident Greg Gillian interjected and stated that he assisted with this event and the majority of what was made went to the charity he is sponsoring. This year it was Safe Homes, the year prior was Girls on the Run and the year before that was Preserve Hudson Valley. Many people assisting with the event are volunteers and aren't paid. Trustee Conklin said that she would agree to disagree and added that Mr. Jennings had a different story when he was present at their Board meeting. It costs the Village tax payers to host his event. He is making money off of it and she thinks it's wrong.

Mayor Purcell stated that the Board could increase the amount if they choose to and the clause also includes a waiver request that the applicant can submit requesting the removal of said reimbursement.

Trustee Chan stated that he is not comfortable with that. He asked how the Board how they would decide on who would receive a waiver and who wouldn't. Trustee Chan continued that he doesn't think that it is fair to charge one applicant over another just because the Board thinks that they make more money at their event. You cannot pick and choose.

Trustee Conklin suggested not charging the not for profit applicants. Trustee Chan stated again that it is a slippery slope when you start picking and choosing who you charge. Mayor Purcell stated that the Action in Monroe Committee ran the Cheese Festival and they are a not for profit, so the Village wouldn't charge them. Trustee Chan stated that he wouldn't have a problem with that, nor would he have a problem if the Village made the percentage 50%.

Mayor Purcell requested Attorney Bonacic to review the statutes regarding not for profit and rewrite the clause to include the suggestions made tonight and the topic was tabled for discussion until the next Board of Trustees Meeting on 8/15/17.

TAX BILL REFUND – INCORRECT EXEMPTION TM#207-2-7:

In a letter from April McDonald, Tax Assessor for the Town of Monroe, the Village of Monroe was been notified that the 2017 tax bill for 13 Anderson Place was charged a rollback which was computed incorrectly for the wrong year, resulting in an error of \$6.26. The pro-rated/omitted tax amount that was calculated incorrectly was \$953.48, while the correct exemption amount that should have been included in the bill is \$947.32. Property owner Mary Taylor has paid the 2017 Village tax bill in full with the incorrect exemption included but is requesting a refund of the \$6.26. On a motion by Trustee Conklin, seconded by Trustee Dwyer, it was:

RESOLVED, the Board of Trustees accepted the explanation (clerical error) by Town Assessor McDonald and approved the request of property owner Mary Taylor (TM# 207-2-7) and authorizes Treasurer Murray to issue a refund check in the amount of \$6.26.

Ayes: Trustees Behringer, Dwyer, Chan and Conklin

Nays: None

BID AWARD – FREEMAN HOMES SUBDIVISION CURB REPLACEMENT:

(See Minutes 6/6/17, Pg. 194)

6 bids were received and opened on Wednesday, July 12, 2017 at 10 AM for the Freeman Homes Subdivision Curb Replacement. Bids ranged from \$305,500 to \$650,000. Village Engineer, Lanc & Tully Engineering, John O'Rourke, P.E. reviewed the itemized bid forms and bid packages received by the bidders. Upon review, A-Tech Concrete Co. from Edison, NJ was the lowest responsible bidder for the general construction of the Freeman Homes Curb Replacement project. Reference checks were made and all those contacted stated that the contractor was equipped and the performance records were satisfactory for completion of this type of project. Engineer O'Rourke finds no objection in awarding the bid to them. On a motion by Trustee Conklin, seconded by Trustee Dwyer, it was:

RESOLVED, the Board accepted the recommendation of the Village's Engineer, John O'Rourke, P.E. and award the bid for the Freeman Homes Subdivision Curb Replacement project to the low bidder, A-Tech Concrete Co., 11 Taylor Road Edison, NJ 08817 in the amount of \$305,500.00. It is further

RESOLVED, that Mayor Purcell was authorized to sign the contract documents.

Ayes: Trustees Behringer, Dwyer, Chan and Conklin

Nays: None

REFUND REQUEST / TAX PENALTY – 83 WINCHESTER DRIVE:

In a letter to the Board, property owner Robert Buzzonetti of 83 Winchester Drive has requested a refund of \$168.32 for the July tax penalty that he was assessed when his 2017 Village June tax bill was returned to the Bank after the Post Office claimed it could not be delivered. Mr. Buzzonetti utilized his Chase online bank services to pay his 2017 Village tax bill and a check was mailed on June 22, 2017. When he was informed that the funds had been returned to his account, he began looking into what happened and it was determined that it was the Monroe Post Office who failed to deliver the check. Mr. Buzzonetti paid his 2017 June Village tax bill on July 10, 2017 and included the July penalty assessed ($\$3,366.31 + \$168.32 = \$3,534.63$) but is requesting that the Village refund the penalty amount of \$168.32 since he made every attempt to pay his bill on time and the fault lies with the Monroe Post Office. On a motion by Trustee Conklin, seconded by Trustee Dwyer, it was:

RESOLVED, the Board of Trustees approved the request of Robert Buzzonetti, 83 Winchester Drive, contingent upon Village Hall's receipt of a letter from the Monroe Post Office by August 15, 2017, acknowledging their fault in the return of Mr. Buzzonetti's 2017 June Village tax payment. Upon receipt of said letter, the Board authorized Treasurer Murray to issue a refund in the amount of \$168.32 for the July penalty paid.

Ayes: Trustees Behringer, Dwyer, Chan and Conklin

Nays: None

MAYOR'S REPORT:

Mayor Purcell stated that the Village has been working on a "No-Knocker" Law as there have been some concerns raised by some residents. He stated that the Village is almost there, and it is quite lengthy, but he wanted to provide a summary of what is proposed. Mayor Purcell continued to read the following proposed law:

PURPOSE OF THE LAW:

The Village has a substantial interest in protecting the wellbeing, tranquility, personal safety, and privacy of its residents, which includes protecting residents from unwanted, harassing, and disruptive intrusions and solicitations upon residential property. The Village also has a substantial interest in protecting residents from fraudulent, misleading, or otherwise unfair consumer sales practices, deceptive door-to-door solicitations, and criminal activity.

There must be a balance between these substantial interests of the Village and its residents and the effect of the regulations in the Village Code on any rights of those regulated.

SUMMARY OF THE LAW:

The proposed law provides that, unless otherwise authorized, permitted, or exempted pursuant to the terms and provisions of the law, the practice of being in and upon a private residence within the Village by solicitors, for the purpose of home solicitation sales or to provide goods or services, is prohibited and is punishable as set forth in the Code.

There is a listing of additional prohibited actions, including that no person shall promote, influence, or attempt to promote or influence a property owner, occupant, or tenant to list for sale, sell, or remove from a lease real property by referring to race, color, sexual orientation, ethnicity, or religious affiliation of neighbors, prospective buyers or other occupants or prospective occupants of real property.

People who do wish to solicit must register with the Village and obtain a certificate to do so. A person who wishes to refuse solicitors may display a “No Solicitation” sign on their property and/or may give their name and address to the Village Clerk, and the Clerk will maintain a list of those persons who do not want solicitors to enter upon their property. Each person filing an application for a solicitation license will be given this list.

ENFORCEMENT:

The law provides that any person violating Chapter 155 shall be guilty of a misdemeanor and shall be punished by a fine not to exceed \$1,000 and/or jail sentence not to exceed six (6) months.

Mayor Purcell stated that the Board would look to set a public hearing date at the next meeting in hopes to continue to move this hot button topic along.

Mayor Purcell thanked all those who helped make the July 4th celebration such a success. A special thanks to the Monroe PD, and Woodbury and Harriman PD as well. Mayor Purcell also wanted to thank MOVAC, the Fire Department and all the other emergency services that participated as well. It was a great evening that was well controlled and there wasn't one vendor that had anything left. All the local businesses did quite well that night as well. Mayor Purcell also wanted to thank the Town of Monroe and the Village of Harriman for participating as they do every year, every little bit helps.

Mayor Purcell also commented that the Summer Concert Series is going well and that the Village is looking forward to the carnival that is coming up soon on August 3rd, 4th, 5th & 6th.

Mayor Purcell advised the Board that he and Chief Conklin met with a Boy Scout who is working on his Citizenship Badge. He recently got his driving permit and while driving around the Village, noticed a blind spot on the roadway, so he is requesting to have a blind spot sign put up on the corner of Still Rd. and Cunningham Dr. as part of his Citizenship Badge.

Mayor Purcell also advised the Board that he recently attended a County Shared Services meeting and there is another one coming up. He stated that the State of New York is mandating that counties throughout the State begin to share services amongst their municipalities for cost savings purposes. He stated that there will be a public hearing that the Mayor's and Supervisor's will be attending and be able to share their thoughts and opinions on the subject. He continued that it appears to be like a reimbursement system where the municipalities would get reimbursed by the State and there are certain criteria that needs to be met. The Village is currently participating with our Police Department and their radios. Going forward it could be IT services, sharing of Highway vehicles, anything. It would all need to be tracked and then submitted it for reimbursement. Since it happening so fast and all the Counties have to hit a bare minimum, and Orange County going to hit it. There are three subjects that they are picking on they feel they can target quickly, with the biggest one being the radios. The County is purchasing them through the 911 center and distributing them through all the agencies throughout the County, and that

is a big one. All of this is still in the infancy stage and we are slowly starting to dip our toes in the water. Mayor Purcell stated that he hoped by the next meeting that he would have more information regarding what direction the County will be taking on what services they will be looking to share throughout the County. This is a State mandate and the County has to do it. Mayor Purcell addressed Councilman Cardone in the audience and stated that since there wasn't a representative from the Town of Monroe at the last meeting he should speak with their Board to ensure that someone is there at the next meeting. Mayor Purcell advised Councilman Cardone that since each representative is asked to sign in, if you aren't there, that municipality doesn't get credit for attending. Councilman Cardone asked for clarification on the date and time and Mayor Purcell provided it.

PUBLIC COMMENT:

PRESENT 5

TIME: 7:37 PM

Resident John Karl inquired regarding the event applications if the not-for-profits would be 50C-3 and if it would only be Monroe based not-for-profits. Mayor Purcell stated most of the not-for-profit organizations that hold events in the Village are not based in Monroe and that Attorney Bonacic would be looking into all of this and will report back to the Board. Mr. Karl provided an example of an event that was held in Monroe, CT that the Fire Department was going to participate in but due to road closures in their area resulting in increased Police assistance, the event was cancelled due to the expense of it.

Mr. Karl inquired if the Village of Kiryas Joel contributed to the fireworks display as he did not notice their name in the advertisement. Mayor Purcell confirmed that they did not contribute and were not on the advertisement, only the Town of Monroe and Village of Harriman.

Mr. Karl inquired about the old switch station along the Heritage Trail which he had brought up at an earlier meeting and having it moved closer into the heart of the Village. Mayor Purcell stated that he reached out to the County and was told that the Village was not allowed to move it. Mayor Purcell stated that he would reach out to Chris Vibrouck, OC DPW Commissioner to see if there was anything else that could be done to move it.

Mr. Karl continued he noticed that a Jersey City marker has popped up on High Street. He stated that it has been placed on the corner of McElroy and High Street and it doesn't look right there. He stated that it belongs downtown, along to Heritage Trail somewhere. Mayor Purcell interjected and stated that no one should be walking on the Roscoe Smith property as the Village does not own it and he had to obtain permission to do so. Mr. Karl commented that he was surprised to see it moved and Mayor Purcell stated he had no idea who had moved it but it wasn't the Village. Trustee Dwyer commented that one day they were talking about it and he told John to go look at it and it had been moved up there, and he agrees that it doesn't look right.

Resident Greg Gillian expressed his concern regarding a recent video that appeared on Facebook in which the Monroe Handyman was seen walking through the old Roscoe Smith house. Mayor Purcell stated that he was present when that video was taken and had received permission to do so. Mr. Gillian continued that his concern was with the actual state of the house being exposed to the elements and the great possibility of black mold and asbestos and if people aren't wearing the proper equipment they could be dealing with serious respiratory issues which could then make the Village liable.

Mr. Gillian also thanked Trustee Dwyer for all the work that he has put in for the last couple of years and offered his help in the future.

Mr. Karl commented that he would be more than happy to help them with what he knows about the Roscoe property and that the money that was supposed to come to us in the initial agreement was the monetary value of the piece of property at the top of the lot which was supposed to offset the expense of the renovation. Mayor Purcell interjected and stated that the value was \$50,000. Mr. Karl continued that it was because of a lawsuit that a resident filed regarding the development which is what initially slowed this process up and then the real estate market crashed in 2008. Trustee Dwyer stated that this is the reason why there needs to be a serious conversation about this stipulation regarding this property

since there have been a few different version floating around about what they are actually looking to do.

Resident Charlie Lang addressed the Board and asked for the rationale behind their decision to down zone that area, resulting in devalue of his property by almost 50%. He has owned these properties since 1963 and he is looking for clarification. He expressed his displeasure over the decision and he doesn't feel it is the best use of zoning.

Trustee Conklin asked Mr. Lang if the properties that he is speaking of are currently multi-family and Mr. Lang confirmed that they were, one was is a 7 family and the other is a 2 family. Trustee Conklin asked if he wanted to sell them and he said yes. He stated that he wanted the area to go to URM so they could be knocked down and is asking the Board to reconsider their decision. Trustee Conklin stated that the reason why they did that was to prevent people from knocking houses down and putting up giant multi-family houses or complexes on North Main. She has lived here for 47 years and she believes that North Main is the gateway to the Village. Trustee Conklin stated that she thinks that it should look as it does now. She stated that her fear and the fear of a lot of the residents is that it is going to look like apartment buildings in the city. Mr. Lang stated that he did not agree with the decision and that this would not be the end of it.

EXECUTIVE SESSION:

On a motion by Trustee Conklin, seconded by Trustee Chan, with all in favor, the meeting was closed at 7:49 PM. Following a 5-minute recess, the Board convened in Executive Session for discussion of Attorney Client Privilege.

Respectfully Submitted,

Ann-Margret Baxter
Village Clerk

Executive Session Minutes compiled by Mayor Purcell.

OPEN SESSION: on a motion by Trustee Chan seconded by Trustee Dwyer and carried, the Open Meeting resumed at 8:20 PM.

ACCEPTANCE OF POLICE CHIEF AGREEMENT:

On a motion by Trustee Dwyer, seconded by Trustee Chan, it was:

RESOLVED, the Board of Trustees accepted the proposed Police Chief Agreement contingent upon the language change in section 3, paragraph 3, related to the sick day payout upon death clause.

Ayes: Trustees Behringer, Dwyer and Chan

Nays: None

Abstain: Trustee Conklin

ADJOURNMENT:

On a motion by Trustee Behringer, seconded by Trustee Dwyer and carried, no further business, the meeting was adjourned at 8:25 PM.

Ayes: Trustees Behringer, Dwyer, Chan and Conklin

Nays: None

MONTHLY REPORTS:

Department reports were accepted as file on a motion by Trustee Chan, seconded by Trustee Behringer, with all in favor, the department monthly reports were accepted and filed.

JUNE 2017 VILLAGE CLERK'S REPORT SUBMITTED BY ANN-MARGRET BAXTER, VILLAGE CLERK:

1. Minutes prepared, processed associated correspondence and Legal Notices completed for the Monthly Meetings of June 6th and 20th May 3rd and 16th, as well as the Special Meeting of June 13th.
2. Permits issued: Handicap Parking: 16 Garage Sale: 18 Solicitor/Peddling: 0 Road Opening: 0 Blasting Permit : 0
3. Closed out mailing machine for month on 6/30.
4. Bi-Weekly payroll worksheets completed and submitted.
5. Required paperwork filed with O.C. Department of Human Resources.
6. Oversee website updates and maintenance.
7. Continuance of high phone call and message retrieval in the Clerk's Office due to deterioration of phone system. This includes increased phone volume after loss of automated phone directory, which included daily retrieval of messages left during the day and after hours. Forwarded messages and responded as required.
8. New phone system installed on June 28th.
9. Collected May Water Rents.
10. Collected June Village Taxes.
11. Vouchers completed as required. Transmittal of money collected completed and bank deposits done.
12. Scan and email pertinent information to Board and Attorney.

JUNE 2017 DPW SUBMITTED BY JOHN LINDERMAN, PUBLIC WORKS SUPERVISOR:

REGULAR MAINTENANCE / VILLAGE IMPROVEMENTS:

1. Replaced a 600 foot drainage pipe and two catch basins on Cunningham Drive.
2. Repaired five catch basins in Freeman Homes.
3. Repaired two catch basins on Millpond Parkway and one on Orchard Terrace.
4. Fixed four driveway aprons: King Street, Newbury Street, Sunny Lane, and Mid Oaks Road.
5. Removed four large trees on Stage Road due to storm damage.
6. Blacktopped potholes on Millpond Parkway, Still Road, and Freeland Street.
7. Installed four signs on Freeland Street.
8. Installed Duck Crossing signs on Millpond Parkway.
9. Removed garbage four times in the Village.
10. Weed wacked and mowed Crane Park 4 times.
11. Trucked in all blacktop for Gilbert Street.
12. Blacktopped an old water main repair on High Street and Newbury Street.
13. Used sweeper in the Village 4 times.

JUNE 2017 JUSTICE COURT REPORT:

Total Fines: \$30,013.00 Total Surcharges: \$11,313.50 Total Parking: \$3,590.00
Total Civil Fees: \$1,295.00 Bail Poundage Collected: \$7.50 Total Bail Forfeited: \$500.00
Total for June: \$46,719.00

Vehicle & Traffic Tickets: 276 Disposed: 261
New Criminal Cases: 59 Disposed: 53 Civil Cases: 1 Disposed: 1
Paid Parking Tickets: 88 Dismissed Traffic Tickets: 29

**JUNE 2017 FILTRATION PLANT REPORT SUBMITTED BY ERNEST MABEE,
CHIEF OPERATOR:**

**Production: Lake Mombasha 26,737,572 Gallons / 29,431,783 Gallons LY 2016
Well #4: 4,572,259 Gallons / 5,002,549 Gallons LY 2016**

Consumption: 31,309,831 Gallons / 34,434,332 Gallons LY 2016

Water Samples / Testing: OK

Rainfall: 3.31

Reservoir: -3

Miscellaneous:

Mark Outs

2 Reservoir Inspections

Final Water Reads

Daily Equipment Maintenance at Plant and Well

Weekly and Monthly Water Testing to Lab, All Results Good

Two LT2 Testing

Start Lead and Copper Testing

Continued painting Fire Hydrants

Treat Reservoir with Copper Sulfate

Chemical Delivery

HVWW Seminar in Montgomery (Prince & Hipsman)

**JUNE 2017 POLICE DEPARTMENT REPORT SUBMITTED BY DAVID CONKLIN,
CHIEF:**

CALLS FOR SERVICE

TOTAL CALLS – 1,558

NON CRIMINAL OFFENSE – 1,316

CRIMINAL OFFENSE – 242

ARRESTS – 43

TRAFFIC REPORT

TRAFFIC TICKETS – 255

PARKING TICKETS – 99

DWI/DWAI – 4

GAS – \$1484 / 888G

MVA – 34

OVERTIME/HOURS

COVER SHIFT – 179

COURT – 6

OTHER – Cases-22 / PTS Grant – 12 / Concert – 18.5 / Bike Rodeo -5 / EMT – 9 / Dispatch

Training – 6 / TRU – 22 / MWHS – 12 / Article 35-6

TRAINING

Train the Trainer Active Shooter – Grosso

Investigating Prosecution of Domestic Violence – Gatto / Dunn / Young

Police Symposium – Krauss

Article 35 – Guzman / Lee / Mahoney / Gatto / Farningham / Ryle

MVA ACCIDENT REPORT – \$89.50

FOIL REQUESTS - \$7.50

JUNE 2017 TREASURER'S REPORT SUBMITTED BY CATHERINE MURRAY:

Treasurer's Report Village of Monroe June 2017
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Payments In Lieu of Taxes	22,225
Rental of Real Property (June & July)	14,779
Building permits	20,759
Gifts & Donations	8,850

SIGNIFICANT ACTIVITY (EXPENDITURES)

VH Office Equipment	9,419
St Maint Equipment Maintenance	6,415
Parks Genl Exp	7,515
Celebrations	26,350
Storm Sewers Genl Exp	7,500
Other Employee Benefits	8,274
Health Insurance - General Fund	110,211
- Water Fund	15,323
	125,534
Workers Compensation - General Fund	47,865
- Water Fund	7,220
	55,086

STATUS OF FY2017 CONTINGENCY ACCOUNTS

CURRENT BALANCE

General Fund Appropriation -budgeted	\$176,353	176,363
Water Fund Appropriation -budgeted	\$25,000	25,000

Respectfully submitted,
 Catherine Murray
 Treasurer

JUNE 2017 BUILDING DEPARTMENT AS SUBMITTED BY SECRETARY PROULX:

Building Permits Issued:	43
Rental Inspections Completed:	19
Title Searches Completed:	21
Violations Issued:	13
Building Permit Inspections performed:	127
C.O's Issued:	35
Fire Inspections	0
Open, active building permits	256

Building

Permit Fees:	\$12,819.50	
Rental Permit Fees:		850.00
Flood Permit Fees:		150.00
Fire Inspection Fees:		0.00
Title Search Fees		3,300.00
Total Fees Collected		\$21,516.25

Monthly Assessor's report filed
2 Court appearances – 2 matters
Attend Monthly Planning Board and ZBA meetings.

MONROE FIRE DISTRICT OFFICERS 2016:

Commissions: John Centofanti, Jason Kalter, Thomas M. Smith Dep. Chair, Thomas P. Sullivan, Ch.

Secretary: Mary Ellen Beams

Treasurer: Richard Goldstein

Chief Daniel Bennet, 1st Ass't Chief John Scherne