

BOARD OF TRUSTEES MEETING
TUESDAY APRIL 17, 2018
www.villageofmonroe.org

The second of the bi-monthly meetings of the Board of Trustees was held on Tuesday April 17, 2018 at 7:00 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor Neil Dwyer called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

Present: Mayor Dwyer; Trustees Alley, Behringer and Houle

Also present: Attorney Bonacic, Village Clerk Baxter, Deputy Clerk Zahra, Building Inspector Cocks, Police Chief Conklin, Murray, DPW Supervisor Linderman and Water Plant Operator Mabee.

Absent: Trustee Conklin (illness)

Treasurer Murray (personal)

PD EQUIPMENT SURPLUS / DISPOSAL: ELECTRONIC EQUIPMENT:

On a motion by Trustee Houle, seconded by Trustee Behringer, it was:

RESOLVED, the Board of Trustees approved the request of Chief Conklin and declared the following Police Department electronic equipment surplus and of no value and authorize its removal from inventory and disposal as junk:

CANON MB5420 S/N AENB00320
EPSON WF4640, S/N SD6Y019584

Ayes: Trustees Alley, Behringer and Houle

Nays: None

PRESENTATION OF GOLD AWARD:

Mayor Dwyer recognized 7 young women who have earned their Girl Scouts Gold Award and explained what these girls and their actions have meant to our community. Mayor Dwyer read as follows:

The prerequisites for earning the Girl Scout Gold Award include earning their Silver Award; a Leadership award as Cadet Scouts which requires planning, leadership and execution of a project that resolves an issue in their community. This must meet certain standards and at least 50 hours of work; then girls must complete one Senior or Ambassador Journey program which requires them to earn a series of skill badges and complete a take action project that has sustainability and components that have a global impact. It requires the Girl Scout to manage a team of people and complete over 80 hours of service.

Dagny Lytle: Educated people about food allergies and created a website about Celiac Disease. She conducted many workshops for children of all ages regarding celiac complications and disease indications. Dagny also created a website where she designed video games and published links to recipes to be used as resources.

Brianna DeGennaro: Her project, "The Kindness Tree", is a printed tree on the Sapphire Elementary School's cafeteria wall. It is being used to help bullying prevention. Teachers can put a student's name up on the tree when the student acts in a kind manner toward another student or faculty member. Kind words and sayings are painted throughout the school bathrooms as well.

Katarina Woods: Katrina published a book entitled, "The People, Places and History of Orange County," Her projects aimed to bring unity. She interviewed residents and organizers and visited various historical sites to speak with historians and civic leaders. Woods, a Monroe-Woodbury High School Senior, hopes to share the sentiment that "our history helps form us but, it's our willingness to learn and listen to each other that determines our future."

Jaclyn Imhof: Created and ran an arts and crafts summer camp for children going into first through fifth-grades. She also oversaw the repainting of the Village of Monroe Nativity Scene that is displayed every Christmas season, working with campers who will also be able to see their painting work for years to come. Additionally, an art show was held to showcase the campers' work.

Kendall Fiorianti: Built a memorial garden for the Harriman VFW to reinforce the importance of giving veterans the respect they deserve. She worked with veterans and classmates to create a garden featuring a flag-inspired theme.

Alena Deluise: Focused on preventing texting and driving. Her goal was to spread her knowledgeable word about being safe at all times. She spoke to large groups of drivers of varying ages about safety for themselves and those around them.

Heidi Willins: Raised food allergy awareness in restaurants. One in 13 children nationwide has life-threatening food allergies (anaphylaxis) and this number is growing. Willins researched and created a PowerPoint presentation to educate restaurant management and staff. She met with 20 local eateries and presented her food allergy awareness presentation.

Mayor Dwyer presented each girl with a proclamation as a token of the Village's appreciation. The proclamation read as follows:

**PROCLAMATION
OF MAYOR NEIL S. DWYER OF THE VILLAGE OF MONROE
HONORING blank UPON EARNING HER GOLD AWARD**

WHEREAS, the Girl Scouts of the United States of America is the world's largest organization for girls, serving 2.7 million girls by building character and skills for success in the real world. With the guidance of trained and dedicated leaders, girls develop life-skill qualities that will serve them throughout their lives, such as strong moral values, a social conscience, and the certainty of their own potential; and

WHEREAS, the purpose of the Girl Scouts of the USA is to inspire girls with the highest ideals of character, conduct, patriotism, and service that they may become happy and resourceful citizens; and

WHEREAS, earning the Girl Scout Gold Award, is the highest award that a Girl Scout may earn. For many girls, the leadership and organizational skills and the sense of community and commitment that comes from "going for the gold," sets the foundation for a lifetime of active citizenship; and

WHEREAS, the Girl Scout Gold Award is the culmination of years of involvement and hard work and is considered the highest level of accomplishment by a scout, she must earn the Silver Award, then complete one Senior or Ambassador Journey program earning a series of skills badges and complete a Take Action Project in the Community. The project must have sustainability and components that have a global impact. The Girl Scouts must manage a team of people and complete over 80 hours of service.

Now, THEREFORE, BE IT RESOLVED, I, Neil S. Dwyer, Mayor of the Village of Monroe, on behalf of the Village Board of Trustees, do hereby extend commendation of the highest order to all Gold Award Girl Scouts for their outstanding achievements, along with sincere best wishes on all their future endeavors.

2019 ORANGE COUNTY COMMUNITY DEVELOPMENT PROGRAM FUNDING APPLICATION:

On a motion by Trustee Alley, seconded by Trustee Behringer, it was:

RESOLVED, the Village of Monroe Board of Trustees authorize Mayor Dwyer, the Chief elected official of the Village of Monroe, to submit its application for consideration under the FY/2019 Orange County Urban Consortium Community Development Program. They further certify that they have read and understood the Orange County Urban Consortium Community Development Guidelines for the FY/2019 program year, and have met all of its applicable requirements and the information contained in the application is accurate and true to the best of their knowledge. The Board is considering submitting for new sidewalks from Spring Street to Smith's Clove Park.

Ayes: Trustees Alley, Behringer and Houle
Nays: None

2018 VILLAGE OF MONROE FARMER'S MARKET:

On a motion by Trustee Behringer, seconded by Trustee Alley, it was:

RESOLVED, the Board of Trustees approved the events application submitted by Anthony Romangino on behalf of the Monroe Activities Committee for the Annual Village of Monroe Farmer's Market. The Market will begin on Sunday, June 3, 2018 and conclude on Sunday November 18, 2018. The Market will be open on Sundays from 9:00 AM – 2:00 PM and will be located in the commuter parking lot on Millpond Parkway. The Building Department has signed off on the event application and Chief Conklin will speak to the Board regarding closing off the parking lot every Saturday evening and re-open the lot after the Market ends Sunday afternoon.

The Farmer's Market is promoted by the Monroe Activities Committee working for and through the Village Board. Marshall & Sterling Insurance, the Monroe PD, Monroe Fire District and Monroe Volunteer Ambulance Corp will be copied on the response letter. Discussion followed.

Trustee Behringer asked if there was a way to notify the public to perhaps generate more attendance. Clerk Baxter advised Trustee Behringer that residents are notified through constant contact and then there are weekly reminders that are sent out. Mayor Dwyer added that there is a town resident who has offered to do some of the marketing for the Farmer's Market both on their Facebook page as well as various search engines.

Trustee Houle asked if the Village knew who the vendors would be and Mayor Dwyer advised her that he has met with Mr. Romangino and learned that there are approximately 19 vendors who responded to his inquiry and so far, 6 have signed up. Based on the information Mr. Romangino provided, Mayor Dwyer believes the rest will follow suit. Mayor Dwyer stated if anyone knew anyone who had an interest, and let them know.

Ayes: Trustees Alley, Behringer and Houle

Nays: None

CAPITAL RESERVE FUND - WATER DEPT. VEHICLE/ EQUIPMENT RESERVE:

On a motion by Trustee Behringer, seconded by Trustee Houle, it was:

WHEREAS, the Village of Monroe operates and maintains water districts within the Village; and

WHEREAS, in order to properly operate and maintain these water districts, it is necessary to acquire trucks, equipment, vehicles and other self-propelled wheeled and tracked vehicles together with their accessories and attachments; and

WHEREAS, it will become necessary to replace such equipment, vehicles and other items from time to time.

NOW, THEREFORE, BE IT RESOLVED, pursuant to Section 6-c of the General Municipal Law, as amended from time to time, the Board of Trustees of the Village of Monroe does hereby establish a Capital Reserve Fund to be known as the "VILLAGE OF MONROE WATER DEPARTMENT CAPITAL RESERVE FUND" (hereinafter the "Reserve Fund") to accumulate moneys to finance the acquisition and replacement of water district trucks, vehicles and equipment, together with their accessories and attachments for the Village of Monroe Water Department; and

BE IT FURTHER RESOLVED, that the Chief Fiscal Officer is hereby directed to deposit moneys of and for this fund into a separate bank account to be known as the VILLAGE OF MONROE WATER DEPARTMENT CAPITAL RESERVE FUND in accordance with Section 10 of the General Municipal Law, as amended from time to time, which shall account for the moneys in the Reserve Fund in a manner which maintains the separate identity of the cash and investments of the Reserve Fund; and

BE IT FURTHER RESOLVED, that the Chief Fiscal Officer is authorized to deposit into this Reserve Fund any moneys privately donated to the Village of Monroe for the specific purpose of the acquisition or replacement of Village of Monroe Water Department equipment.

BE IT FURTHER RESOLVED, that the Chief Fiscal Officer is hereby authorized to invest the moneys of and for this Reserve Fund in the manner provided by Section 11 of the General

Municipal Law, as amended from time to time, and consistent with the investment policies of the Village of Monroe to the extent that the same does not conflict with Section 11 of the General Municipal Law, with any interest earned or capital gains realized on the moneys so deposited or invested to accrue and become part of the VILLAGE OF MONROE WATER DEPARTMENT CAPITAL RESERVE FUND; and

BE IT FURTHER RESOLVED, that, except as otherwise provided by Section 6-c of the General Municipal Law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund was established;

BE IT FURTHER RESOLVED, that no expenditure shall be made from the Reserve Fund except upon authorization of the Board of Trustees of the Village of Monroe and pursuant to Section 6-c(8) of the General Municipal Law, as amended from time to time; and

BE IT FURTHER RESOLVED, that expenditures from this Reserve Fund are subject to permissive referendum only if the authorization to issue obligations for the same purpose would be subject to a permissive or mandatory referendum as required by Section 6-c(8) of the General Municipal Law.

Ayes: Trustees Alley, Behringer and Houle

Nays: None

REQUEST TO TRAVEL – OC MUNICIPAL PLANNING FEDERATION PLANNING & LAND USE COURSE / ZBA MEMBERS MARGOTTA, McCARTHY & ZUCKERMAN:

On a motion by Trustee Behringer, seconded by Trustee Houle it was:

RESOLVED, the Board of Trustees approved the attendance of ZBA Members Dan Margotta, Dick McCarthy and Howard Zuckerman at the Orange County Municipal Federation Planning and Land Use Course on Friday, April 20, 2018 from 8:30AM to 3:30PM in Goshen, NY. The cost of this class is \$60 per person (\$180 total) and was allocated from budget line A8010.4712 (Zoning Education). Mileage will be submitted on a voucher for reimbursement for use of their personal vehicles.

Ayes: Trustees Alley, Behringer and Houle

Nays: None

REQUEST TO TRAVEL – NYCOM ANNUAL MEETING / ALLEY, BEHRINGER & HOULE:

On a motion by Trustee Houle, seconded by Trustee Alley, it was:

RESOLVED, the Board of Trustees approved the attendance of Carey Alley Debbie Behringer and Dorey Houle at the New York Conference of Mayors and Municipal Officials Annual Meeting in Saratoga Springs, NY from May 6th through May 8, 2018. Approximate total cost for the conference, including program fees, hotel stay and meals is \$1,536.94 and shall be allocated from budget line A1010.410, Trustees General Expense. Personal vehicles will be used and a voucher will be submitted for mileage reimbursement.

Ayes: Trustees Alley, Behringer and Houle

Nays: None

REQUEST TO TRAVEL – OC ASSOCIATION OF TOWNS, VILLAGES & CITIES, INC/ MAYOR DWYER, TRUSTEES ALLEY, BEHRINGER, HOULE:

On a motion by Trustee Behringer, seconded by Trustee Alley, it was:

RESOLVED, the Board of Trustees approved the attendance of Mayor Neil Dwyer and Trustees Carey Alley, Debbie Behringer and Dorey Houle at the Orange County Association of Towns, Villages & Cities, Inc. on Tuesday, April 24, 2018 at 6:00PM in Chester, NY. The cost of this meeting is \$30 per person (\$120 total) and was allocated from budget lines A.1210.4100 and A.1010.4100 (Mayor General Expense, Trustee General Expense respectively). Mileage will be submitted on a voucher for reimbursement for use of their personal vehicles.

Ayes: Trustees Alley, Behringer and Houle

Nays: None

ATTORNEY APPOINTMENT:

Mayor Dwyer stated that at the Organizational Meeting on April 2nd, there were appointments that the Board carried over simply because of timing. Tonight Mayor Dwyer stated that he was ready to finalize the appointment of the Village's Attorney.

On a motion by Trustee Houle seconded by Trustee Alley, with all in favor, it was:

RESOLVED, the Board approved the contractual position of Village Attorney to Alyse D. Terhune, 82 East Allendale Avenue Saddle River, NJ 07458, effective May 1, 2018, as per job description outlined in the Agreement on file with the Village Clerk as per fee schedule provided.

Trustee Behringer expressed what a pleasure it has been working with Attorney Bonacic and wished him well with his future endeavors. Trustee Behringer added that Attorney Terhune will make a nice addition to the team.

Mayor Dwyer stated that Attorney Bonacic has been a tremendous resource to him both personally and professionally and thanked him for his service. Mayor Dwyer also stated that Attorney Bonacic offered to work with counsel during the transition and he appreciates that.

Attorney Bonacic stated that it has been his honor to work for and represent the Village of Monroe. The Village has come a long way, and with the new Board, he sees nothing but great things ahead of them. Attorney Bonacic stated he will be present in any capacity that the Board or counsel needs, there is no timeline or shelf life on their working relationship.

MAYOR'S REPORT:

Mayor Dwyer commented again on the accomplishments of the Girl Scouts who were presented with proclamations this evening. They are remarkable young people and he has a personal love for Scouts, both girls and boys. He has personally mentored and been involved in 6 Eagle Scout projects and when you look at some of the projects and what they have the presence of mind to do, it is really amazing. He is impressed by their civic involvement and commitment to their community. Mayor Dwyer stated that if there is anything that he or the Village can do for them, do not hesitate to reach out to him.

PUBLIC COMMENT:

PRESENT 9

TIME: 7:41 PM

Resident John Karl stated that with regard to the resolution that was passed this evening for the Capital Reserve Fund for the Water Department, it mentions several times "Water District" and the Village is not a water district. Mr. Karl suggested checking with counsel on that.

Mr. Karl asked if the Village would be flushing hydrants this spring. Water Plant Operator Mabee stated the hydrants were flushed in the spring. Mr. Karl responded that he thought the Village flushed hydrants twice a year and Water Plant Operator Mabee answered that he has never flushed hydrants twice a year in the 13 years that he has worked for the Village. Mr. Karl expressed his concern over hydrants not being flushed twice a year with the levels of trihalo methane and halo acidic acid in the water. Water Plant Operator Mabee stated he was of the opinion that the levels of these items were not a big problem in the Village water. Mayor Dwyer interjected that he would take that into consideration.

Resident Howard Zuckerman of North Main Street spoke to the Board regarding the signs posted on North Main regarding no commercial trucks allowed except for local deliveries. He continued that in the past three months he has gotten a variety of definitions as to what "except for local deliveries" mean. Mr. Zuckerman stated that because of this he has gone to the statute to review it to see what it actually means and presented it to the Board for review and possible adjustment. Mr. Zuckerman referred to Section 43-4 subsection D of the Village Code which refers to the gross vehicle weight of commercial vehicles 11 tons or more and the use of North Main Street from Rt. 208 to Freeland Street. Mr. Zuckerman continued that North Main Street does not go to Freeland Street, that they are in fact connected by Spring Street, which is not listed in the statute. Mr. Zuckerman added that he is bringing it to the Board's attention this evening to consider either adding Spring Street or end it at Carpenter & Smith (on Spring Street).

Mr. Zuckerman continued that what brought him to the meeting this evening was Section E of the statute. He continued that the provision states it does not apply to commercial vehicles making deliveries for residential purposes on said street. He continued that it means if an 11 ton truck is making a delivery on Elm Street, it can't. If a commercial truck over 11 tons is making a delivery to a commercial venture on North Main Street, it can't because it is not for residential purposes. Mr. Zuckerman stated he was not sure how the law has been applied but the local delivery is very,

very limited, and perhaps the Board would consider whether to keep it or not. Mr. Zuckerman continued that if the Village chooses to keep it, the small sign posted must be changed. Mayor Dwyer thanked Mr. Zuckerman for bring it to the Boards attention and stated that they would review it with Chief Conklin and the Village Board to see what changes are needed.

Mayor Dwyer provided a reminder that Clean Sweep was coming up on Saturday, April 21, 2018, from 8am to 12pm and would begin at St. Anastasia's parking lot. Residents were encouraged to participate.

EXECUTIVE SESSION:

On a motion by Trustee Houle, seconded by Trustee Behringer, with all in favor, the meeting was closed at 7:51PM. Following a 5-minute recess, the Board convened in Executive Session for discussion of Attorney Client and Personnel.

Executive Session Minutes compiled by Mayor Dwyer.

OPEN SESSION: on a motion by Trustee Houle seconded by Trustee Behringer and carried, the Open Meeting resumed at 9:04 PM.

ANNEXATION OF LAND (SBL 1-2-33) FROM THE TOWN OF MONROE TO THE VILLAGE OF MONROE:

On a motion by Trustee Behringer, seconded by Trustee Houle, it was:

WHEREAS, the Village of Monroe (the "Village") owns fee title to 23± acres of real property identified on the Town of Monroe Tax Map as Section 1, Block 2, Lot 33 (the "Property") and located within the boundaries of Town of Monroe (the "Town"); and

WHEREAS, said Property is unimproved and vacant; and

WHEREAS, the Property is adjacent to Smith's Clove Park, which Park is located within the boundaries of the Village and which the Village desires to expand; and

WHEREAS, the Village Board of Trustees finds and determines that said Property shall be preserved for the purpose of providing open space within the Village and for the potential expansion of Smith's Clove Park; and

WHEREAS, Village Board of Trustees hereby finds and determines that preservation of open space and the expansion of Smith's Clove Park to include the Property is hereby deemed a public purpose; and

WHEREAS, the Village Board of Trustees further finds and determines that the public interest would be served by the inclusion of the Property within the territorial boundaries of the Village of Monroe for the purpose of expanding Smith's Clove Park and bringing the location of Village parks within the boundaries of the Village of Monroe.

NOW, THEREFORE, BE IT RESOLVED, that the above "WHEREAS" paragraphs are incorporated herein by reference.

BE IT FURTHER RESOLVED, that the Village Board of Trustees directs the Mayor to notify the Supervisor of the Town of Monroe of the Village's intent, with the Town Board's consent, to effectuate the annexation of said Property into the Village of Monroe pursuant to General Municipal Law § 706.

BE IT FURTHER RESOLVED, that the Mayor is directed to take any and all steps necessary under the Law to effectuate said annexation subject to review and approval by the Board of Trustees and the Village Attorney.

Ayes: Trustees Alley, Behringer and Houle

Nays: None

AUTHORIZATION FOR THE VILLAGE OF MONROE TO SURVEY PROPERTY IDENTIFIED AS SBL 1-2-33, ON THE TOWN OF MONROE TAX MAP:

On a motion by Trustee Houle, seconded by Trustee Alley, it was:

WHEREAS, the Village of Monroe (the "Village") owns fee title to 23± acres of real property identified on the Town of Monroe Tax Map as Section 1, Block 2, Lot 33 (the "Property"); and

WHEREAS, the Village Board of Trustees intends to expand its open-space and park system to include said Property with all due haste; and

WHEREAS, in order to effectuate said expansion the Village will require a current field survey of the Property with monuments marking the perimeters of the Property.

NOW, THEREFORE, BE IT RESOLVED, that the above "WHEREAS" paragraphs are incorporated herein by reference.

BE IT FURTHER RESOLVED, that the Village Board of Trustees directs the Mayor to cause a field survey of the Property to be prepared by a surveyor licensed in the State of New York and to cause said surveyor to mark the boundaries of the Property with monuments (the "Work").

BE IT FURTHER RESOLVED, that the Mayor is directed to take this action with all due haste and is hereby authorized to expend an amount not to exceed \$5000.00 without further action of the Board of Trustees.

Ayes: Trustees Alley, Behringer and Houle
Nays: None

ADJOURNMENT:

On a motion by Trustee Houle, seconded by Trustee Behringer and carried, no further business, the meeting was adjourned at 9:30 PM.

Respectfully Submitted,

Ann-Margret Baxter
Village Clerk

MONTHLY REPORTS:

Department reports were accepted as file on a motion by Trustee Houle, seconded by Trustee Alley, with all in favor, the department monthly reports were accepted and filed.

MARCH 2018 VILLAGE CLERK'S REPORT SUBMITTED BY ANN-MARGRET BAXTER, VILLAGE CLERK:

1. Minutes prepared, processed associated correspondence and Legal Notices completed for the Monthly Meetings, March 6th and March 22nd.
2. Permits issued: Handicap Parking: 11 Garage Sale: 0 Solicitor/Peddling: 0 Road Opening: 0 Blasting Permit: 0 Liquor License: 1
3. Closed out mailing machine for month on 3/30.
4. Bi-Weekly payroll worksheets completed and submitted.
5. Supervised Village Election on March 20th and assisted with vote tally and Absentee count / notified those elected.
6. Swearing in of New Mayor and New Trustees on March 30th.
7. Required paperwork filed with O.C. Department of Human Resources.
8. Oversee website updates and maintenance.
9. Daily retrieval of messages left during the day and after hours. Forwarded messages and responded as required.
10. Collected February Water Rents.
11. Vouchers completed as required. Transmittal of money collected completed and bank deposits done.

12. Scan and email pertinent information to Board and Attorney.

MARCH 2018 DPW SUBMITTED BY JOHN LINDERMAN, PUBLIC WORKS SUPERVISOR:

REGULAR MAINTENANCE / VILLAGE IMPROVEMENTS:

1. Picked up garbage in the Village two times.
2. Plowed for eight snow events in the Village.
3. Salted all Village roads thirteen times.
4. Cleaned and removed snow in the Village five times.
5. Cleaned up brush from storm damage for five days.
6. Pothole repair throughout the Village for two days.
7. Repaired trucks and plows for two days.
8. Washed and cleaned trucks two times.
9. Repaired two stop signs and three street signs.

MARCH 2018 JUSTICE COURT REPORT:

Total Fines: \$35,818.00 Total Surcharges: \$8,690.00 Total Parking: \$8,215.00
Total Civil Fees: \$1,654.00 Bail Poundage Collected: \$84.00 Total Bail Forfeited: \$500.00
Total for March: \$54,961.00

Vehicle & Traffic Tickets: 276 Disposed: 319
New Criminal Cases: 56 Disposed: 59 Civil Cases: 6 Disposed: 8
Paid Parking Tickets: 207 Dismissed Traffic Tickets: 40

MARCH 2018 FILTRATION PLANT REPORT SUBMITTED BY ERNEST MABEE, CHIEF OPERATOR:

Production: Lake Mombasha 23,310,638 Gallons / 22,010,548 Gallons LY 2017
Well #4: 4,207,253 Gallons / 4,011,766 Gallons LY 2017

Consumption: 27,517,891 Gallons / 26,022,314 Gallons LY 2017

Water Samples / Testing: OK
Rainfall: 7.25
Reservoir: Full

Miscellaneous:

Mark Outs
2 Reservoir Inspections
Final Water Reads
Daily Equipment Maintenance at Plant and Well
Weekly and Monthly Water Testing to Lab, All Results Good
PIC Testing at Plant and Well #4
Fire Pump at Briarcliff back Online
Replaced Chlorine Line at Well #4
Sent Pump 1 out to be Rebuilt
Aqua Logics here
SPR, CBS, PBS to DEC

MARCH 2018 POLICE DEPARTMENT REPORT SUBMITTED BY DAVID CONKLIN, CHIEF:

CALLS FOR SERVICE

TOTAL CALLS – 1,907
NON CRIMINAL OFFENSE – 0
CRIMINAL OFFENSE – 218
ARRESTS – 62

TRAFFIC REPORT

TRAFFIC TICKETS – 248

PARKING TICKETS – 265
DWI/DWAI – 0
GAS – \$2,165.49/ 1163G
MVA – 21

OVERTIME/HOURS

COVER SHIFT – N/A
OTHER – N/A

TRAINING

Interview and Interrogation
Field Training Officer
Defensive Tactics Training
NYS DOT CVE Mandatory

MVA ACCIDENT REPORT – N/A

FOIL REQUESTS – N/A

MARCH 2018 BUILDING DEPARTMENT AS SUBMITTED BY SECRETARY PROULX:

Building Permits Issued:	28
Rental Inspections Completed:	25
Title Searches Completed:	21
Violations Issued:	18
Building Permit Inspections performed:	48
C.O's Issued:	17
Fire Inspections	4

Open, active building permits **227**

FOIL Requests **4**

Building Permit Fees:	\$ 10,097.25
Rental Permit Fees:	1,100.00
Flood Permit Fees:	0.00
Fire Inspection Fees:	0.00
Title Search Fees	<u>\$ 2,850.00</u>
Total Fees Collected	\$14,047.25

Monthly Assessor's report filed
Attend Monthly Planning Board and ZBA meetings
Continued work zoning code changes
Monthly report to FD for Solar
Daily cash deposit to Clerk
4 Court Appearances

MONROE FIRE DISTRICT OFFICERS 2018:

Commissions: John Centofanti, Jason Kalter, Pat Patterson, Thomas M. Smith Dep. Chair,
Thomas P. Sullivan, Ch.
Secretary: Mary Ellen Beams
Treasurer: Richard Goldstein
Chief John Scherne, 1st Ass't Chief Rich Lenahan

MARCH 2018 TREASURER'S DEPARTMENT AS SUBMITTED BY TREASURER
CATHERINE MURRAY:

Village of Monroe
March 2018

SIGNIFICANT ACTIVITY (REVENUES)

Bank interest	3,454
Interest & Penalty Real Property Tax	15,133
Gross Utilities Tax	36,671
Planning Board Fees	10,157
Rental of Real Property	14,928
Fines & Forfeited Bail	26,654
Purification Electricity (Water Fund)	6,268
Distribution Contractual (Water Fund)	56,681

SIGNIFICANT ACTIVITY (EXPENDITURES)

Snow General Expense	140,627
St Lighting Light	9,074
Health Insurance - General Fund	114,385
- Water Fund	15,417
	129,802
Workers' Compensation - General Fund	6,835
- Water Fund	4,038
	10,873

STATUS OF FY2018 CONTINGENCY ACCOUNTS

CURRENT BALANCE

General Fund Appropriation -budgeted	\$176,353	141,661
Water Fund Appropriation -budgeted	\$25,000	25,000

COMMENTS:

We have completed 10 months of the fiscal year and expenses should be at 83.3%. The expenses are at 81.7% for the General Fund and 82.3% for the Water Fund.

Respectfully submitted,
Catherine Murray
Treasurer