

**VILLAGE OF MONROE
BOARD OF TRUSTEES MEETING
TUESDAY DECEMBER 18, 2018
(www.villageofmonroe.org)**

The second of the bi-monthly meetings of the Board of Trustees was held on Tuesday December 18, 2018 at 5:45 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor Neil Dwyer called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

Present: Mayor Dwyer, Trustees Alley, Conklin, Behringer and Houle
Also present: Attorney Terhune, Planning Consultant Bonnie Franson of Nelson, Pope & Voorhis, LLC., Village Clerk Baxter and Deputy Clerk Zahra

On a motion by Trustee Houle, seconded by Trustee Conklin, and carried, a public workshop meeting proceeded at 5:45PM.

The purpose of the workshop was to allow the Board of Trustees to hear comment from the Village Planner regarding the proposed Introductory Local Law #9 entitled "Adaptive Reuse of Historic Buildings". Attorney Terhune stated that there would not be an opportunity for public comment during the workshop. There was a detailed discussion of the proposed local law, which resulted in the Board requesting that the Planner follow up on three issues:

1. Whether the minimum lot area should be increased for the senior adult housing use
2. Clarify the procedure for obtaining certificates of compliance
3. Whether the provisions adequately ensure that the status of historic listing is maintained for the purpose of the law

There were 6 people present from the public for the Workshop.

With no further discussion, on a motion by Trustee Houle, seconded by Trustee Behringer and carried, the Workshop was closed at 6:40 PM. The Board took a 15 minute recess before opening the regular meeting.

REGULAR MEETING:

On a motion by Trustee Conklin, seconded by Trustee Behringer, and carried, the bi-monthly Meeting opened at 7:00 PM.

Present: Mayor Dwyer; Trustees Alley, Conklin, Behringer and Houle
Also present: Attorney Terhune, Village Clerk Baxter, Deputy Clerk Zahra, Administrative Sergeant Amatetti, Treasurer Murray, Building Inspector Cocks and Water Plant Operator Mabee.

Absent: Highway Supervisor Linderman (vacation)

LIAISON REASSIGNMENT:

On a motion by Trustee Houle, seconded by Trustee Alley, and carried, it was:

RESOLVED, Mayor Dwyer made the following changes to Trustee Liaison Appointments:

Trustee Behringer was appointed liaison to Cable TV, Street Lighting and Parks.

Trustee Conklin was appointed liaison to the Water and Highway Departments.

RETIREMENT – JOHN LINDERMAN, HIGHWAY SUPERVISOR:

Mayor Dwyer announced that the Village Board has been advised that John Linderman, Highway Supervisor, will be retiring from the Village on January 31, 2019. The Board commended John for his 31 years of dedicated service to the Village of Monroe and wished him good luck, good health and a long and happy retirement.

AGREEMENT: O. C. TOWN & VILLAGES DRUG AND ALCOHOL TESTING 2019 – PARTNERS IN SAFETY:

On a motion by Trustee Alley seconded by Trustee Behringer, it was:

RESOLVED, the Board of Trustees approved the Drug & Alcohol renewal agreement for 2019, Town and Villages of Orange County whereby Partner's in Safety under the terms and conditions of the agreement shall provide to the Village of Monroe with drug testing that meets the compliance of the US Department of Transportation, requiring alcohol and drug testing of safety sensitive employees. Complete DOT random testing program is \$48/test. Pre-employment, post-accident, reasonable cause or follow-up testing performed during business hours at the rates quoted in the agreement. It is further:

RESOLVED, the Board authorized Mayor Dwyer to sign the agreement with Partner's in Safety.

Ayes: Trustees Alley, Conklin, Behringer and Houle

Nays: None

CREATION OF QUASQUECENTENNIAL COMMITTEE:

On a motion by Trustee Behringer, seconded by Trustee Houle, it was:

RESOLVED, the Board of Trustees approved and formalized the Quasquecentennial committee for the 2019 Village of Monroe's yearlong Quasquecentennial Celebration. The Committee consists of the following residents: Mayor Neil Dwyer, Trustee Dorey Houle, Village Clerk Ann-Margret Baxter, Deputy Village Clerk Kim Zahra, Angella Jackson, Myrna Kemnitz, John Karl, Michael Littier, Virginia Carey, Eleanor Cordisco, Henry Mindicino, Claudia Rivera, Arlene Maher, Rosemary and Wayne Knapp, Kathy Abrams, Julie Southwick, Franklin Laurent, Jerry and Sharon Goldberg, Priscilla Staley, Jean Hansen, Charles Pakula, Joe Mancuso, Tyler Sloboda, Paul Campanella, Gerard Dumoulin, Tracey Ann Stewart, JoEllen Fordham, Kim Kasch and Geri DeAngelis.

Ayes: Trustees Alley, Conklin, Behringer and Houle

Nays: None

NEW LEASE AGREEMENT – COPIERS FOR VILLAGE HALL:

Due to the expiration of the current lease through Aztec Office Technology, Mayor Dwyer and Village Clerk Baxter circulated RFP's for the two copiers located in Village Hall. Three proposals were received: Xerox/Complete Documents Solutions, DEC Solutions and Toshiba Business Solutions. Mayor Dwyer stated that one of the vendors submitted a last minute update to their proposal and it raised some additional questions. Mayor Dwyer requested that the matter be tabled until the 1/3/19 meeting to allow for those questions to be resolved.

2019 VILLAGE OF MONROE SPECIAL EVENTS PERMIT APPLICATION:

Mayor Dwyer stated that the Building Department developed a new events application for the Village. Mayor Dwyer continued that at the last Department Head Meeting there was one major issue that was requested by those departments that are responsible for reviewing and approving these applications, and that is setting a minimum 30 day period of time for them to review and make a decision. Mayor Dwyer added that there was a fee that was also being suggested for the submittal of an application and its review and the Board should consider developing a fee schedule for that. Mayor Dwyer added that there would be a cut off for the application submission and the Board needs to realize that. Mayor Dwyer acknowledged that he is guilty of this himself when trying to do the right thing, but it does not give the Police and Building Department enough time to address. Mayor Dwyer asked if Building Inspector Cocks and Administrative Sergeant Amatetti had anything to add and they did not.

Attorney Terhune requested the opportunity to review the application more thoroughly for 1st Amendment compliance.

Trustee Alley stated that from the Clerk's standpoint the application is sometimes submitted in piecemeal, and asked Building Inspector Cocks if there is something in the new application that addresses that. Building Inspector Cocks responded that it states that it must be a complete application before it can be reviewed and approved.

Attorney Terhune asked if the only thing that they were considering changing at this time is the 30 day time frame to review and Mayor Dwyer responded yes, in addition to a possible fee schedule.

Mayor Dwyer requested that the Board review the application and funnel their comments through the Village Clerk. Trustee Conklin asked if Mayor Dwyer wants to address it at the next Board Meeting and he responded yes.

REQUEST FOR ASSISTANCE / TOWN WATER ACCOUNT #10017:

The Water Department received a letter from town water account #10017 requesting assistance with their November 2018 water bill in the amount of \$962.97. The property owner stated that she was hospitalized for the duration of the billing period and no one was in the home. She also stated that she was a disabled senior citizen living on disability and has requested some assistance. Water Plant Operator Mabee reviewed the account and its history and determined that it was a matter for the Board of Trustees to review. Discussion followed. Trustee Conklin stated that the property owner's request was unclear and asked to table the matter till the 1/3/19 meeting to allow her the opportunity to understand exactly what the property owner was asking for. Trustee Conklin added that for clarification, assistance did not mean gifting water to the resident, it merely meant what the Village has offered a payment plan in the past to other residents, and that is the opportunity to payment the balance back over a period of time.

EVENT APPLICATION – MEET SANTA CLAUS AT REST HAVEN:

An event application was submitted by resident Tim Mitts of 236 High Street, requesting permission to open his home to the public and to host a “Meet Santa Claus” event on Saturday, December 22, 2018 from 11AM to 3PM. The Police Department reviewed the application and stated that no additional police protection is needed and B line officers will monitor the area for potential traffic issues. The Building Department approved the application with the following conditions:

1. 2 fire extinguishers are required
2. Emergency access is to remain clear at all times
3. Maximum occupant load is not to exceed 99 persons within building
4. No parking on High Street

Discussion followed. On a motion by Trustee Conklin, seconded by Trustee Behringer, it was:

RESOLVED, the Board of Trustees approved the event application submitted by resident Tim Mitts to host a “Meet Santa Claus” event at his home located at 236 High Street on December 22, 2018 from 11AM to 3PM. Approval is contingent upon the requirements set forth by the Building Department stated above.

Ayes: Trustees Alley, Conklin, Behringer and Houle

Nays: None

CONSTRUCTION COST ESTIMATE – BRIDGES AT LAKE PARC (TM # 206-6-1.2):

On a motion by Trustee Conklin, seconded by Trustee Houle, it was:

RESOLVED, the Board of Trustees accepted the recommendation of the Planning Board's engineer, John O'Rourke, P.E., Lanc & Tully Engineering, and approved the estimated construction costs for the Bridges at Lake Parc project, identified by T/M #206-6-1.2, in the amount of \$3,246,311.68. Engineer O'Rourke stated that he was satisfied that the amount is sufficient to cover the cost of the improvements as required by the Village of Monroe Zoning Code Regulations.

Discussion followed. Attorney Terhune stated that she looked at it briefly and it contains nothing about infrastructure improvements. Mayor Dwyer asked if she was referring to the cost of the dam and Attorney Terhune responded yes. Building Inspector Cocks asked for additional information and Mayor Dwyer responded that a comment had been made at the last Planning Board Meeting when he had suggested about the dam remaining. Building Inspectors Cocks responded that that had nothing to do with this construction estimate, this is the cost of construction for the project, the bonding. Mayor Dwyer asked if part of the project on the table is to do dam work and Building Inspector Cocks responded that there is infrastructure work that needs to be done and that is all part of the estimate. Attorney Terhune asked if part of the project

is to reduce the dam and Building Inspector Cocks responded that it is part of the Waters of the U.S. Mayor Dwyer stated that whether or not that happens is another story. Attorney Terhune stated again that the cost estimate should include the cost to reduce the height of the dam and it is likely in there. Mayor Dwyer stated that the cost estimate amount proposed this evening was discussed during the Planning Board Meeting and he believed that it is included in the construction cost estimate presented this evening and Attorney Terhune agreed.

Ayes: Trustees Alley, Conklin, Behringer and Houle
Nays: None

AUTHORIZATION FOR THE LAW OFFICE OF ELIZABETH K. CASSIDY, PLLC. TO REPRESENT THE VILLAGE OF MONROE BEFORE THE VILLAGE JUSTICE COURT:

On a motion by Trustee Alley, seconded by Trustee Behringer, it was:

WHEREAS, the Village Attorney can no longer appear before the Village Justice Court because she has been elected Town Justice in the Town of Tuxedo, New York, and Judicial Ethics prevent her from appearing before any Justice who is a practicing attorney.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby appoint the Law Office of Elizabeth K. Cassidy, PLLC to represent the Village before the Village of Monroe Justice Court at an hourly rate not to exceed \$185.00.

BE IT FURTHER RESOLVED, that this resolution shall be deemed to have been effective as of December 10, 2018.

Ayes: Trustees Alley, Conklin, Behringer and Houle
Nays: None

INTRODUCTION OF LOCAL LAW #1 OF 2019 – AMENDMENTS TO CHAPTER 180, TAXATION / SCHEDULEDING OF PUBLIC HEARING:

Attorney Terhune stated that the Town Tax Assessor asked the Village Board to consider conforming the Village taxation law to be more in line with the Town taxation law in regards to limits, etc. since the Village adopts the Town tax roll to determine taxes. Attorney Terhune continued that she has reviewed the Village tax law and has prepared a local law that would in fact do that. She requested introducing it this evening and discussing it in more detail at the next meeting. Attorney Terhune added that there is a section of the law that doesn't require a local law to address, but apparently there is some type of opt out for business improvement exemptions, and she would like to discuss that with the Village Board at the next meeting as well. On a motion by Trustee Behringer, seconded by Trustee Houle, it was:

BE IT RESOLVED that an introductory Local Law, titled "AMENDMENTS TO CHAPTER 180, TAXATION," is hereby introduced by Mayor Dwyer before the Board of Trustees of the Village of Monroe, County of Orange, State of New York; and

BE IT FURTHER RESOLVED that copies of the aforesaid proposed Local Law be laid upon the desk of each member of the Board of Trustees; and

BE IT FURTHER RESOLVED that the Board of Trustees shall hold a public hearing on said proposed local law at the Village Hall, 7 Stage Road, Monroe, New York at 7:00 PM on January 15, 2019; and

BE IT FURTHER RESOLVED that the Village Clerk shall publish or cause to be published a public notice in the official newspaper of the Village of Monroe no later than five (5) days prior thereto.

Ayes: Trustees Alley, Conklin, Behringer and Houle
Nays: None

MAYOR'S REPORT:

Mayor Dwyer wished everyone a Merry Christmas and a safe and happy New Year.

Mayor Dwyer added that he had the opportunity to participate in the Pine Tree read-a-thon recently. He stated that it was a great experience to read to the kids and gave him the opportunity to explain to the kids what it is that elected officials do.

Trustee Alley added that it was her first time participating and it was fun to go back to her alma mater. Trustee Alley also extended her gratitude to the schools administration for organizing and making it happen. Trustee Alley continued by thanking everyone who helped to coordinate Winterfest. She extended her gratitude to Trustee Behringer for all she did, and welcomed any suggestions that anyone had to make next year's event even better. Trustee Alley personally thanked four students that came out to help her: Catherine Nickel, Sara and Caitlyn Mallory and Kerry Behringer, who took care of all the legwork.

Trustee Houle commended all the Village residents that came out and answered the call for the Toys for Tots Drive campaign this year. A message went out over the weekend that they were in need of donations and they were overwhelmed that weekend with the turnout.

Trustee Behringer added that she too enjoyed her time at the read-a-thon, and received a beautiful pin. In addition she was able to read to her daughter's class which was very special. Trustee Behringer continued that she also wanted to thank Mr. & Mrs. Claus who participated in Winterfest this year and for joining us during their busy schedule. Trustee Behringer also commented on how beautiful the gazebo looks this year and complemented Trustee Conklin and Mayor Dwyer for their hard work.

Trustee Conklin thanked Geri DeAngelis for her help in decorating the entrance to the Village.

PUBLIC COMMENT: **# PRESENT 5** **TIME: 7:28 PM**

Resident John Karl asked the Board for an update on Fasa Drive that he brought up a few meetings ago. Mayor Dwyer responded that there are no properties that have an address along that route so combining it into Lois Lane will be completed shortly.

Mr. Karl commented on the recent storm and the runoff it created in Gilbert Street, and asked if the DEC was involved. Mayor Dwyer stated that they were and that violations had been issued. Mr. Karl commented on how bad the Orange & Rockland Lakes were after the recent storm and was surprised that the boating club was complaining about it. Mayor Dwyer stated that after the last storm he documented everything, including pictures and videos, and provided the information to the Building Department, who contacted Natalie Brown from the DEC. Ms. Brown came out and did her assessment. Building Inspector Cocks added that she issued a stop work order until the issues were rectified and then it was lifted. It was considered a new event. Building Inspector Cocks added that unfortunately everything is coming from the Town portion of the project, and any complaints have to be filed with the Town of Monroe. Mr. Karl added that the runoff is going through the Village's collection system. Building Inspector Cocks stated that it wasn't, and it was actually bypassing our system and going around Don Week's property and coming down and around. Mayor Dwyer asked if the Town was cc'd on the documentation and Building Inspector Cocks responded that the Town receives the fine as well. The DEC issues the fine, which is \$37,500 per day, and the Town receives it as well.

Mr. Karl continued and asked if the Smith Farm project was to become a water district and had that been formed yet and Mayor Dwyer responded that it had not. Mr. Karl asked if any of the hydrants that are up there are activated and Water Plant Operator Mabee responded that they have been pressure tested but are off. There were a few leaks that needed to be fixed and he believed that had been done, but that was it. Mr. Karl commented that his concern was the fire load that sits up on the hill with the existing structures and there is no water.

Resident, and former Mayor Jim Purcell stated he wanted to follow up with Mr. Karl regarding his comments on the Smith Farm project. Mr. Purcell stated that the water district paperwork was left off with Attorney Steve Renieke because their biggest concern was if they hooked into our system without a water district being formed, they did not know how the water would be controlled. Mr. Purcell continued that while he was mayor he knows that the Village stopped Smith farm three times on their submissions. Since this was a joint project, why is the Town of Monroe still giving applications out and letting them develop. They were supposed to work together and they have been building ever since he left office. Mr. Purcell continued that the Village's Zoning Board turned down their application and he believed that if they were turned down that they would no longer submit applications, but they continue to develop up there. Mr. Purcell added that he finds it quite disrespectful that the Town Building Inspector does not

respect the Village's Building Inspector and the agreements between the Planning Board and them, he thought that they were fighting the fight together. Mr. Purcell continued that he thinks that it is wrong. The Village of Monroe has done everything right to hold that developer accountable but questioned why the Town hasn't done the same. If the Village and Town are not in it together, then they need to part ways and do what they need to do.

Mr. Purcell questioned the acceptance of the Roscoe Smith house on an earlier agenda and asked if there is an agreement. Mayor Dwyer stated that there was but there were a couple of pieces that need to be finalized but it is very similar to the last meeting that he participated in with him when he was Mayor. Mr. Purcell asked if there is any funding that is going to be put into place besides taxpayer dollars for the project as they as a Board discussed they would not do the rehabilitation of the house or property when he was sitting Mayor. Mayor Dwyer responded that as of right now there are no monies currently being budgeted. The key to the whole project for him is to get the property cleaned and the house secured. Mayor Dwyer continued that he has gotten permission from the owner to go in and board the house up. Mayor Dwyer added that there are no public monies right now other than what is contributed by the owner per that stipulation. Mr. Purcell reiterated that the Board stated that they would not use taxpayer money to balance the needs and wants of the Village and he stated that before the Board moves forward with anything, they should find out what the actual cost of that project is going to be should the Board decide to move forward.

Mr. Purcell continued that one of the first things he learned about as Mayor regarding the dam on the property is that if the Village wanted to keep the dam as is, the cost would be on the Village, and not the developer. The dam would have to be built to today's standards and not just fix what is there, so the decision was made to have the dam lowered and keep a portion of it in place. Mr. Purcell added that the Army Corp. of Engineers was involved, as well as the developer, the Planning Board and the Building Department, which is how they came up with the decision because it would be an exorbitant cost to the Village. On top of that, the Village would need to maintain it, DEC would have to inspect it and the Village would have to pay engineering fees. Mr. Purcell also added that the State of New York stated that they didn't want to deal with dams. They wanted to declassify them because of those costs and insurance, etc. Mr. Purcell stated that he was not against acquiring the property, but not to keep the house if the cost prohibitive. Mr. Purcell wished the Board a Merry Christmas and a prosperous New Year.

EXECUTIVE SESSION:

On a motion by Trustee Behringer, seconded by Trustee Houle, with all in favor, the meeting was closed at 7:37 PM. Following a 5-minute recess, the Board convened in Executive Session for the discussion of DPW Personnel.

Executive Session Minutes compiled by Mayor Dwyer.

OPEN SESSION:

On a motion by Trustee Alley seconded by Trustee Houle and carried, the Open Meeting resumed at 9:15 PM.

ADJOURNMENT:

On a motion by Trustee Houle, seconded by Trustee Behringer and carried, no further business, the meeting was adjourned at 9:16 PM.

Respectfully Submitted,

Ann-Margret Baxter
Village Clerk

MONTHLY REPORTS:

Department reports were accepted as file on a motion by Trustee Conklin, seconded by Trustee Alley, with all in favor, the department monthly reports were accepted and filed.

NOVEMBER 2018 VILLAGE CLERK'S REPORT SUBMITTED BY ANN-MARGRET BAXTER, VILLAGE CLERK:

1. Minutes prepared, processed associated correspondence and Legal Notices completed for the Monthly Meetings of November 8th and November 20th.
2. Permits issued: Handicap Parking: 13 Garage Sale: 0 Solicitor/Peddling: 0 Road Opening: 0 Blasting Permit: 0 Liquor License: 0 Towing Permits: 0
3. Processed 5 FOIL requests.
4. Processed 4 Event Applications.
5. Public Hearings Held: 2
6. Closed out mailing machine for month on 11/30.
7. Bi-Weekly payroll worksheets completed and submitted.
8. Collected November water rents.
9. Required paperwork filed with O.C. Department of Human Resources.
10. Oversee updates and maintenance, of Village Website and Constant Contact.(14 sent)
11. Daily retrieval of messages left during the day and after hours. Forwarded messages and responded as required.
12. Vouchers completed as required. Transmittal of money collected completed and bank deposits done.
13. Scan and email pertinent information to Board and Attorney.
14. Meeting with Prime Security ~ Identify panic buttons and review procedures.
15. Attended Lunch and Learn for Docuware / Toshiba.
16. Meeting with Sheila Almond and Ingrid Arraiz from Orange Ulster BOCES regarding Records Management.

NOVEMBER 2018 DPW SUBMITTED BY JOHN LINDERMAN, PUBLIC WORKS SUPERVISOR:

REGULAR MAINTENANCE / VILLAGE IMPROVEMENTS:

1. Garbage removal in Park and Village three times.
2. Leaf pick up three times throughout the Village.
3. One snow event - Plowed one time – Salted two times.
4. Cleaned and removed snow in the Village.

NOVEMBER 2018 JUSTICE COURT REPORT:

Total Fines: \$25,395.00 Total Surcharges: \$7,170.40 Total Parking: \$3,435.00
Total Civil Fees: \$1,152.00 Bail Poundage Collected: \$16.35 Total Bail Forfeited: \$2,700.00
Total for November: \$39,868.75

Vehicle & Traffic Tickets: 240 Disposed: 232
New Criminal Cases: 54 Disposed: 61 Civil Cases: 2 Disposed: 4
Paid Parking Tickets: 92 Dismissed Traffic Tickets: 24

NOVEMBER 2018 POLICE DEPARTMENT REPORT SUBMITTED BY ADMINISTRATIVE SERGEANT ANTHONY AMATETTI:

CALLS FOR SERVICE

TOTAL CALLS – 1,597
NON CRIMINAL OFFENSE – 0
CRIMINAL OFFENSE – 177
ARRESTS – 54

TRAFFIC REPORT

TRAFFIC TICKETS – 207
PARKING TICKETS – 102
DWI/DWAI – 0
GAS – \$1,907.02 / 908.14G

OVERTIME/HOURS

TRAINING

Use Of Force Refresher – Amatetti / Lee / Tenaglia
BTO Recert – Tenaglia / Gayler / Malgieri
Officer Survival – Krauss / Gayler
Firearms Training - Department

MVA ACCIDENT REPORT

FOIL REQUESTS

**NOVEMBER 2018 FILTRATION PLANT REPORT SUBMITTED BY ERNEST MABEE,
CHIEF OPERATOR:**

Production: Lake Mombasha 22,443,831 Gallons / 24,982,902 Gallons LY 2017
Well #4: 4,415,163 Gallons / 482,287 Gallons LY 2017

Consumption: 26,858,994 Gallons / 25,465,189 Gallons LY 2017

Water Samples / Testing: OK
Rainfall: 9.85
Reservoir: Full

Miscellaneous:

Mark Outs
2 Reservoir Inspections
Final Water Reads
Daily Equipment Maintenance at Plant and Well
Weekly and Monthly Water Testing to Lab, All Results Good
TAM Here to Clean Lagoons
Replaced and put New Pipe and Fittings on Both CL2 Pumps
Aqua Logics here to Replace CL2 Analyzer
Fixed Water Main Beak on Winchester Drive
Cleaned Quill at Well #4

**NOVEMBER 2018 BUILDING DEPARTMENT AS SUBMITTED BY ASSISTANT BUILDING
INSPECTOR DEBBIE PROULX:**

Building Permits Issued: 31
Rental Inspections Completed: 17
Title Searches Completed: 22
Violations Issued: 9
Building Permit Inspections performed: 49
C.O's Issued: 26
Complaint Inspections: 2
Fire Inspections 2

Open, active building permits 249

FOIL Requests 3

Building Permit Fees: \$ 42,280.00
Rental Permit Fees: 700.00
Flood Permit Fees: 0.00
Fire Inspection Fees: 0.00
Title Search Fees 1,950.00
Total Fees Collected \$ 44,930.00

Monthly Assessor's report filed
Attend Monthly Planning Board and ZBA meetings
Zoning review for FAR, Adaptive Reuse and Property Maintenance

Monthly report to FD for Solar
Daily cash deposits to Clerk
3 Court Cases
Bi Monthly mailing for expired permits
Bi Monthly mailing for rental permit renewals

MONROE FIRE DISTRICT OFFICERS 2018:

Commissions: John Centofanti, Jason Kalter, Pat Patterson, Thomas M. Smith Dep. Chair,
Thomas P. Sullivan, Ch.
Secretary: Mary Ellen Beams
Treasurer: Richard Goldstein
Chief John Scherne, 1st Ass't Chief Rich Lenahan

NOVEMBER 2018 TREASURER'S REPORT SUBMITTED BY CATHERINE MURRAY:

Treasurer's Report Village of Monroe September 2018	
<u>SIGNIFICANT ACTIVITY (REVENUES)</u>	
Bank interest	6,392
Sales Tax	376,759
Rental of Real Property	7,129
Building Permits	17,774
Fines & Forfeited Bail	27,731
<u>SIGNIFICANT ACTIVITY (EXPENDITURES)</u>	
Law Contractual	20,283
Law Contractual Other	5,557
PD Contractual	14,341
PD Building Maintenance	6,712
St Maintenance General Exp	13,729
St Maintenance Gas Car/Truck	9,118
St Maintenance Equipment Maintenance	5,812
DPW Bond Principal & Interest (General & Water Fund)	83,325
Distribution Contractual (Water)	6,207
Distribution Equipment Maintenance (Water)	7,298
Ratio Reads (Water)	6,840
<u>STATUS OF FY2019 CONTINGENCY ACCOUNTS</u>	
General Fund Appropriation -budgeted \$127,505	CURRENT BALANCE 126,770
Water Fund Appropriation -budgeted \$25,000	25,000
<u>COMMENTS:</u>	
We have completed 5 months of the fiscal year and expenses should be at 41.7%. The expenses are at 33.1% for the General Fund and 27.6% for the Water Fund.	
Respectfully submitted,	
Catherine Murray	
Treasurer	